

TOWN MANAGER'S REPORT
FOR THE DECEMBER 9, 2014 TOWN COUNCIL MEETING

- **Holiday in the Park**
The Holiday in the Park event will be held on Saturday, December 13th in Town Hall from 3:00 pm – 5:00 pm.
- **Holiday Luncheon for Town Staff**
The holiday staff luncheon will be held on Friday, December 19th from 12:00 pm – 2:00 pm at The Café on 26 in the Chef's dining room.
- **Assawoman Canal Trail – Phase I**
Bids for Phase I of Canal Trail will be opened on December 17, 2014.
- **FY16 Operating and Capital Budgets**
Budget worksheets were distributed to Department Heads on December 5th and are scheduled to be completed by December 19th.
- **Other**
Attended the SCAT Steering Committee Meeting on December 5th.