1. CALL TO ORDER: Chairman Brady called the meeting to order at 7:37 p.m.

2. ATTENDANCE: Will Brady, Chairman (HDC), Mary Augustiny (IWWC), Laurie Alt (Board of Education), Robert Smith (East Haddam Land Trust), and Ed Gubbins (Planning and Zoning Commission).

   ABSENT: Joe Albuquerque (Economic Development Commission), Harvey Thomas (Board of Finance), Mary Colpoys (Parks & Recreation), Ernest Malavasi (Board of Selectman), Todd Gelston (Conservation Commission), and Vacancy (Ag Commission)

   OTHERS: James Ventres, Land Use Administrator

3. MINUTES: A motion was made by Mr. Smith to accept the minutes for the November 23, 2015 regular meeting. The motion was seconded by Ms. Alt and carried unanimously. Mr. Gubbins abstained from this vote.

4. BILLS: A motion was made by Mr. Smith to the pay to bill listed below as. The motion was seconded by Mr. Gubbins and carried unanimously.

   a. RF Hagearty & Associates - $3000.00 – Property Valuation.

5. DISCUSSION

   A) DEEP grant awards:

      1. Lena Property: Mr. Ventres reported that the Survey is in the DEEP’s hands and we were waiting for their approval.

      2. Zeleznicki Property: Mr. Ventres reported that the Survey is in the DEEP’s hands and we were waiting for their approval.

      3. Lefebvre Property: Mr. Ventres reported that the property still needs to be posted.

      4. Dean Property: Mr. Ventres reported that this account should be closed. The DEEP has reimbursed the town.

      5. Sprecher/Harris Property: Mr. Ventres stated that the deeds need to be written and the title search cleared.
6. **EXECUTIVE SESSION:** Mr. Smith made a motion to go into executive session and invite Mr. Ventres (Land Use Administrator). The motion was seconded by Ms. Augustiny and carried unanimously.

   Mr. Smith made a motion to go out of executive session. The motion was seconded by Ms. Augustiny and carried unanimously.

   No decisions were made and no votes taken.

7. **ADJOURNMENT:** A motion was made by Ms. Alt to adjourn the meeting at 8:20 pm. The motion was seconded by Mr. Gubbins and carried unanimously.