Regular Meeting Minutes
April 24, 2018
(Note yet approved by the Commission)

1. **CALL TO ORDER:** Mr. Brownell called the meeting to order at 7:15 p.m. at the Municipal Office Complex.

2. **ATTENDANCE**

   **COMMISSIONERS PRESENT:** Crary Brownell-Chairman (regular member), James Curtin (regular member), Kevin Matthews (regular member), Harvey Thomas (regular member) (departed at 7:50 p.m.), Bernard Gillis (regular member), Louis Salicrup (regular member), Ed Gubbins (regular member), Richard Pettinelli (alternate member) and Joe Zaid (alternate member).

   **COMMISSIONERS ABSENT:**

   **OTHERS PRESENT:** Jim Ventres (Land Use Administrator).

3. **MINUTES**

   Motion unanimously passed to approve the April 10, 2018 meeting minutes as amended.
   - Change meeting location to "Municipal Office Complex".

4. **BILLS**

   - East Haddam News $33.00

   Motion by Mr. Curtin, second by Mr. Gillis and unanimously passed to approve the bills as presented.

5. **ACKNOWLEDGEMENTS**

   A) **NEW - #18-05-George Fellner, AIA (agent), 64 Wickham Road, Special Exception Review for an accessory dwelling unit in an existing attached garage. Assessor’s Map 60, Lot 30.**
   
   *First Date: April 24, 2018  Last Date: June 28, 2018*

   Mr. Fellner presented plans to convert an existing garage into an accessory apartment. Mr. Ventres noted that under the regulations, the application would require a public hearing.

   Motion by Mr. Salicrup, second by Mr. Gillis and unanimously passed to schedule a public hearing on May 22, 2018 for #18-05-George Fellner, AIA (agent), 64 Wickham Road, Special Exception Review for an accessory dwelling unit in an existing attached garage. Assessor’s Map 60, Lot 30.
**B) NEW - #18-08 – Christopher and Gail Staehley, 23 Petticoat Lane, Special Exception Review for a Tasting facility for wine and cider made from fruit grown on farm. Assessor’s Map 28, Lot 1.**

First Date: April 24, 2018  
Last Date: June 28, 2018

Mr. Ventres handed out a site plan for the Staehley Farm at 23 Petticoat Lane. They would like to convert the barn into a tasting facility for wine and cider. Mr. Ventres stated the application would require a public hearing.

**Motion by Mr. Curtin, second by Mr. Matthews and unanimously passed to schedule a public hearing on May 22, 2018 for #18-08 – Christopher and Gail Staehley, 23 Petticoat Lane, Special Exception Review for a Tasting facility for wine and cider made from fruit grown on farm. Assessor’s Map 28, Lot 1.**

### 6. DISCUSSION

**A) Plan of Conservation & Development**

Mr. Ventres noted that the content has been reviewed by Attorney Roberts for the town and that Milone and McBroom has accepted the changes.

Mike Zuba and Scott Schilt presented a draft of the online survey questions. After a thorough review, some of the questions were removed to shorten the time it would take to finish the survey. A revised copy will be sent to commission members for review.

Mr. Thomas left the meeting at 7:50 p.m for the Town Meeting.

A summary of the goals and policies of the 2008 Plan of Conservation and Development was presented in an outline form from the commission’s review. This document would be worked on in the next few weeks.

The consultants and the commission agreed that the next meeting should be held as a special meeting on May 29, 2018 at 7 p.m.

### 7. SPECIAL EXCEPTION REVIEW
8. **ZEO REPORT**

Mr. Ventres reported that some of the vehicles have been removed from the North Modus Road site but more removal and work was needed.

Mr. Ventres said the Power House Road/Milan Cais property is now in the Town’s hands. Public Works is scheduled to clean up the property so eventually it can become a small park.

9. **ADJORNMENT**

*Motion by Mr. Gillis to adjourn at 9:13 p.m., second by Mr. Matthews and unanimously passed.*

Respectfully Submitted,

E. Ruth Ziobron
Recording Secretary