1. **CALL TO ORDER**

   Mr. Dill called the meeting to order at 7:30 pm at the Municipal Office Complex.

2. **ATTENDANCE**

   **COMMISSIONERS PRESENT:** Chair, Randolph Dill, Vice-Chair, Mary Augustiny, Jennifer Burton-Reeve, and Daniel Jahne

   **COMMISSIONERS ABSENT:** Bryan Goff

3. **MINUTES**

   Motioned by Ms. Augustiny, seconded by Mr. Jahne, and unanimously passed to accept the September 18, 2018 minutes as amended.
   - Page 3, section 7, second paragraph, change “including” to “included”.
   - Page 3, section 7, third paragraph, add “(Govert Property) to application #W18-21 for clarification.
   - Page 3, section 8, change “CONSERVATIONS” to “CONSERVATION”.
   - Page 3, first paragraph, add “if” before, “the health department”

4. **BILLS**

   No bills.

5. **FIELD INSPECTION REPORT**

   No field inspections this month.

6. **WETLANDS PERMIT REVIEW**

   **A) Continued - #W18-22 – 2 Lois Road, Robert Bruce Jr., construct a driveway in the upland review area. Assessor's Map 80, Lot 463.**
   **First date: September 18, 2018**  **Late Date: November 21, 2018**

   Mr. Ventres gave the Commission background information on the property. He stated this property is part of a subdivision from the 1940s. This subdivision never officially formed an association or went through approval. For this reason there is
currently common area that is available to all property owners within the subdivision. Mr. Bruce’s driveway will use some of this common space.

Both Mr. Ventres and Mr. Robert Bruce said there is an existing roadway but it is now overgrown. Trees will need to be cleared and gravel will need to be added to create the intended driveway.

An extension has been filed.

**Motioned by Ms. Augustiny, seconded by Ms. Burton-Reeve, and unanimously passed to continue the application and schedule a field walk for application #18-22 – 2 Lois Road, Robert Bruce Jr., construct a driveway in the upland review area. Assessor's Map 80, Lot 463.**

7. **IWWC ENFORCEMENT OFFICER'S REPORT**

Mr. Ventres presented plans for the East Haddam Fish and Game Club (EHFGC). The EHFGC plans to move their existing facilities from the current location on Bashan Road to Post Pond, which is on the corner of Olmsted Road and Wickham Road.

Mr. Ventres stated they are working on staking out the location at Post Pond in addition to creating a plan for phasing.

Mr. Dill asked if they intend to provide electricity to the building. Mr. Ventres confirmed the building would have electricity.

Mr. Dill asked about the reconstruction efforts of Neptune Avenue, by the American Legion. Mr. Ventres stated the engineering work is going out to bid and the crossing will need to be rebuilt. A construction easement has been signed. Mr. Dill asked for this property to be added to the next field inspection schedule.

8. **CONSERVATION COMMISSION INPUT**

No one was present from the Conservation Commission.

9. **2019 SCHEDULE OF MEETINGS**

Mr. Ventres presented the proposed 2019 schedule of meetings.

**Motioned by Mr. Dill, seconded by Mr. Jahne, and unanimously passed to approve the 2019 meeting schedule.**

10. **ADJOURNMENT**

Motioned by Ms. Augustiny, seconded by Ms. Burton-Reeve, and unanimously passed to adjourn the meeting at 8:05 pm.