Board of Fire Commissioners  
October 2, 2018  
Company #1 Firehouse  
Regular Meeting

Commissioners present: Jennifer Spencer, Bruce Dutch  
Absent: Howard Bogue  
Visitors: Chief Auld, John Sarnik, Emmett Lyman

1. Call to Order 6:02pm
2. Acceptance of Minutes
   a. Motion by J. Spencer, seconded by B. Dutch, to accept the minutes from  
      September 4, 2018. Motion so passed.
3. Bill Approval: Recent submissions reviewed and discussed.
   a. Confirmed Overhead door invoice was for door #2 at Co. #2 but has not been  
      completed as wall between doors need to be shored up.
   b. Upcoming Safety Officer training is for Kyle Mosig, Adam Mosig and Justin  
      Potash.
   c. Jiffy noted that there were several invoices missing from Shagbark this past 
      month – reiterated importance of receiving these for proper billing.
4. Budget Recap:
   a. Career staff OT is over budget at this time. The best way to cover this is being  
      discussed with Emmett Lyman with possible change to 10 hour shifts from  
      6:00am to 4:30pm - 4 days a week with the off day covered by 2 part-time  
      employees. This is in discussion stages to determine best way to cover Town and  
      meet budget.
   b. Uniform budget for new career staff is up but is no problem at this time. They are  
      completing purchase of new attire per new guidelines.
5. Old Business:  
   a. Career staff have obtained almost all gear /uniforms needed.
6. Visitors Participation:  
   a. Emmett Lyman noted the possibility of starting random drug testing of all  
      personnel of Fire Dept/ Paid staff who drive the apparatus. Discussion took place.  
      Fire Commissioners to take this under advisement. Follow up at next meeting.
   b. JD noted he has completed and has had the new R-1 sheet reviewed and it is  
      going to printers. Copy given to FC.
7. Fire Chief’s Report:
   a. Chief Auld notes the S-10 Fire Police truck needs brakes repaired.
   b. Engine 1-15 which failed a prior pump test was taken to alternate location - it  
      passed pump test as well as having faulty valves fixed. Cost showed significant  
      savings from the expected cost of $15,00 to $20,000. This repair at 5-Star was  
      less than $5,000.
   c. Engine 2-15 also with no issues after having been to Firstline for concerns.
   d. Chief Auld and JD Sarnik noted there has been significant turnover of employees  
      at Firstline and many have gone to 5-Star.
e. Chief Auld suggests we choose 5-Star as primary repair location for all fire apparatus. Discussion took place. It was determined despite the distance to get to 5-Star the cost savings is a bigger benefit. Many other large fire companies utilize 5-Star including Hartford FD and New Britain FD.

f. Motion made by B. Dutch, seconded by J. Spencer, to utilize 5-Star as primary location for repair of fire apparatus. Motion passed.

g. Fire Boat is almost done as of last report from Atlantic Outboard. It is due 10-06-18 and then will need lettering, radios and appropriate equipment placed before being put in service. Many of these options are being donated including lights by Neil Mosig.

h. Coverage by career staff is proving to effect the OT budget and as stated previously noted we are considering 4-ten hour shifts. Needing to review cost effectiveness of the change.

i. We had two resignations from career staff to include Jason Armstrong and Ryan Sholes.

8. Fire Marshal’s Report:
   a. None

9. Building Report:
   a. Floors at Company #2 are done and apparatus will be moved in this coming weekend.

10. Equipment Report:
    a. As above in Chief’s report.
    b. Our AED has arrived and we are being offered continued use of AED from Eversource.

11. Correspondence:
    a. None

12. New Business:
    a. None

13. Adjournment:
    a. Motion by B. Dutch, seconded by J. Spencer to adjourn at 6:50pm. Motion so passed.

Respectfully submitted,
Jennifer Spencer, Secretary