The meeting was called to order at 7:02 pm.
Minutes of the September 17th meeting were approved on a motion by D.Barlow/J.Broe.
The Board provided the committee with the top features required for a new or updated library. In addition to adequate room for materials, the top five features are as follows:
- Flex Space (meeting space/program space/study space)
- Computer and Technology
- Amenities (drinking water, bathrooms, kitchen, storage, parking, ADA compliance)
- Children’s Space and Youth/Teen Space
- Historical and Archive

The various site options were discussed in terms of pros and cons in preparation for a recommendation to the Board of Trustees.

The following options were discussed:
- New Building
- Expand/update the Rathbun
- Expand/update the EHFPL
- Elementary School
- Municipal Building Basement
- Keep running 2 existing buildings with ADA updates and no additional building

Next steps are to get rough numbers for new/renovated/demo space and to get additional information about the municipal building basement. B.Barney will work on these items.

The meeting adjourned at 7:55 pm without objection.