Commissioners present: Jennifer Spencer, Bruce Dutch
Visitors: John Sarnik, Eric Kolasinski, Rob Smith, Dave Brown, Laurie D’Aquila

1. Call to Order 6:00pm

2. Acceptance of Minutes: Regular Meeting of December 3, 2019 and Special Meeting of December 17, 2019
   a. Motion by B. Dutch, seconded by J. Spencer to approve the minutes of December 3, 2019. Motion passed.
   b. Motion by B. Dutch, seconded by J. Spencer to approve the minutes of the Special meeting of December 17, 2019. Motion passed.


4. Budget Recap: Current expenditures reviewed. Discussed briefly the possible increase dependent on availability of local provider being able to do a NFPA level exam for interior firefighter. Cost could be high. D. Brown sending contact info to J. Spencer. A local company does do them. The board will evaluate cost and bring back to Fire Commissioners. This could be a liability if there is an issue with an interior firefighter and appropriate physical not being done which could create a financial issue. Board may need to add to this year’s budget plan being developed.

5. Old Business:
   a. Career Staff: New employees fitting in well.
   b. Cameras/Security: First Selectman Smith discussed results of meeting with SHS, H. Bogue and R. Turner. He has decided we will be going with the centralized system through the Town. We can determine who has access. Those present felt the Fire Commissioners should have access to review the video. The Town is finalizing the estimates for cameras and then will take this to Board of Finance, hopefully for a January 14th meeting, to request funding. The board can add $16,000 to the capital budget to do Co#2 next year. First Selectman Smith will let the board know when they are scheduled to see the Board of Finance.
   c. Building Safety – Fire safe wall has been completed. The monitors can go in this area. It was noted that someone has disconnected the smoke detector in the kitchen area. Most likely due to the room is frequently smokey as there is no exhaust fan in the kitchen. J. Spencer to speak with R. Turner about reconnecting the smoke detector and will price out and get an exhaust fan as soon as possible.
d. J. Spencer noted she was disappointed when she attended the Board of Selectmen meeting last month to discuss the issue with the new boat and pump. It was a difficult meeting as many questions from the audience were not being answered as she had no information. In the future the Fire Department we should remember to always try to have at least two representatives go to any town meeting.

e. Old Business from Special Meeting: Cameras- This item was covered in the minutes above.

f. CIRMA: C. Varricchio has not been able to check with CIRMA about the liability related to our Hurst equipment. The board did note their Capital budget will be adjusted depending on this determination.

g. Ladder 6 is out of service: The staff will see if they can at least get it to start so it can be moved if needed. Towing charge was $525.

h. Halligan System: This has been purchased. As a reminder the initial input will be labor intensive but worth it. The career staff noted they have already seen a positive side already when inputting data about required work to be done. Currently the paid staff and officers are in the system. At the end of January, it will roll out to volunteer officers then the rest of volunteers at the February business meeting. J. Sarnik asked for two IPads to be used at the fire houses for everyone to use for input of info and follow up versus them using their phones. Hopefully the board can also get tough covers for them. J. Sarnik will speak with C. Varricchio to see if the technology budget can obtain these. There was discussion regarding tagging the hose with the new bar codes. It was noted that the 5” hose is the biggest issue. All other hose can be done without too much trouble. It will be attempted to tag the 5” hose when hose testing is done in August.

6. Visitors Participation: D. Brown noted issues with charting have been occurring again. Discussion took place and J. Spencer noted discussion had taken place with First Selectman Smith as well. Changes are being made on the Ambulance side of better review before assuming the charts are to be completed by paid staff versus volunteer or Vintech. It was noted that hopefully a new system called ESO will be started within 2-3 weeks. The ambulance is taking applications for their own employees. Interviews are to begin this month. The plan is to hire 5-6 EMT’s with potential to hire EMR’s later. They are looking to cover what is currently covered by Vintech.

7. Fire Chief report: None

8. Fire Marshal’s Report: None

   a. Will the new fire doors be painted soon? J. Spencer will talk to R. Turner about this.
   b. The doors at Company #2 are still not repaired. Door is off the track. Doors at Company #1 need new motors. J. Spencer to discuss both issues with R. Turner.

10. Equipment Report: Engine 4 just completed preventive maintenance with high dollar costs. Engine 2-15 up there now for preventive maintenance with Engine 1 to be next. Air packs were inventoried and it was determined 22 of 60 bottles expire this month. The budget should cover the expense but they are getting a quote for leasing bottles.
11. Correspondence:
   a. Fire Department received $500 donation from town resident following recent chimney fire.

12. New Business: E. Kolasinski is liaison to schools and there is a training coming up for Train the Trainer regarding two day ALICE training. He needs approval as cost is $595. Motion by J. Spencer, seconded by B. Dutch. Motion passed.

13. Adjournment: Motion by B. Dutch, seconded by J. Spencer, to adjourn meeting at 7:32pm. Motion so passed.

Respectfully submitted,
Jennifer Spencer, Secretary