

**EMERGENCY MANAGEMENT MTG**  
**May 5, 2011**  
**Town Street Fire House**  
**7:30 PM**  
**Special Meeting Minutes**

Present: Craig Mansfield, Emmett Lyman, Jennifer Spencer, Joe Szczech,  
Joanne Rocznik

Meeting was called to order at 7:55 PM

**MINUTES APPROVAL**

Motion by Emmett Lyman, seconded by Joe Szczech to approve the March 3, 2011 minutes as written. Motion passed unanimously.

**EVERBRIDGE UPDATE:**

We received approx 50 signups after we did the drive in March. Group discussed and agreed that we should look at doing a sign up at the transfer station on a Saturday.

**NIMS and OTHER TRAINING CLASSES:**

Shelter Training is scheduled for May 19<sup>th</sup> at Company 1 Firehouse from 6-9PM. We will be serving dinner and there is still room. We currently have approx 35 people signed up.

Craig reported that the VSEMA WebEOC training went well. Jiffy, Joe and Craig attended from East Haddam. Craig will continue to email out additional training opportunities as they are received.

The American Red Cross is holding a Statewide Shelter drill on June 3-4. The closest Shelter to be opened will be in Killingworth. We will be discussion this at the Shelter training and Craig will email the Volunteer Group. People can go to work the shelter or as a person to be sheltered.

NIMS Training still needs to be completed by some areas. There are still no definitive answers from the state on whether East Haddam needs to complete the 400 training. All Selectman, EOC Staff, Line Officers, etc are required to complete the 300 training.

## **OLD BUSINESS**

### **SENIOR ASSISTANCE:**

The Job Bank through EHYFS is up and running and being used. Joanne noted that she has the information posted at the senior center and some have used it.

Craig spoke with Brad Parker about Oak Grove and there will be a dinner in June where we can go and speak to the residents. Anyone interested please let Craig know. Once the date is confirmed will let those interested know.

Joanne also has a current list of Oak grove residents for Emergency Management.

### **GENERATOR GRANT:**

Craig updated the group on the Generator Grant for the senior center. We have received the grant and are now working through the BOS and BOF approval processes.

### **HURRICANE PREP:**

This was tabled due to time

### **VOLUNTEER DINNER:**

Because of the upcoming training night it was agreed that we would move the Volunteer Appreciation dinner to late Summer / early Fall. To be discussed further at later meeting.

## **NEW BUSINESS**

### **COMMUTER TRAINING:**

The town will be providing some basic computer training in the near future. If you are interested please complete the form that Craig provided and get it back to Cindy at the Town Hall.

### **COMCAST:**

A discussion was held around the conversion of Comcast to all digital. Craig will follow up with the FD to insure we will not loose cable at FD.

### **EVACUATION ROUTES:**

A discussion was held around evacuation routes out of town during an emergency. Craig noted there would be VERY LIMITED situations where all of East Haddam would need to be

evacuated. The biggest issue we will have is that should the shoreline be evacuated because of an incoming hurricane, a lot of traffic will come through East Haddam.

For East Haddam our main evacuation routes are to RT 2 or RT 9. This always has the potential to be an issue based on issues with the bridge. There is also a concern about additional traffic over the next 18 months due to the Portland Bridge Construction.

**CERT ACTIVATION:**

Craig informed the group about the recent CERT Activation to provide Food to the multiple Fire Departments that had responded to large brush fire off River Road.

**NEXT MEETING:**

TBD

**ADJOURNMENT:**

Motion to adjourn by Emmett Lyman, second by Jennifer Spencer. Motion passed unanimously. Meeting adjourned at 8:40 PM

Submitted  
Craig Mansfield  
Emergency Management Director  
04/06/11