

East Haddam Village Revitalization Committee
Meeting
Thursday, June 24, 2010
Minutes

Committee Members Present: Bill Gerrish, Mary Ellen Klinck, Lisa McNellis, Phil Barlow.
Others in attendance: George Felner, Cathy Deveau

Mr. Gerrish called the meeting to order at 7:06 p.m. Mr. Gerrish asked Ms. Klinck to substitute for William Brady.

Minutes from the May 27, 2010 and June 2, 2010 meetings were approved unanimously with Ms. Klinck making the motion, and Ms. McNellis seconding.

Old Business

None

New Business

Mr. Gerrish noted that he recently was interviewed by a reporter from the Hartford Courant concerning the project. The reporter was referred to Mr. Gerrish by the First Selectman's office. Mr. Gerrish met with the reporter at the site, shared the vision statement and described the work of the committee.

Mr. Gerrish welcomed Mr. George Fellner to the project. Since the last meeting, Mr. Gerrish reviewed a draft contract and scope of work provided by Mr. Fellner, and also provided him with background materials. Mr. Fellner has submitted a draft contract and certificate of insurance to the town for their final review and execution. Mr. Fellner also obtained additional materials, including maps of the site.

Mr. Fellner is currently reviewing these materials and will begin work on a draft schematic for the committee's review.

Audience of Citizens

Ms. Cathy Deveau from Hayward Properties was in the audience and introduced herself to the committee. She is interested in the project and offered her assistance.

General Discussion

The committee discussed action steps to keep the project moving forward. The committee will meet for its regularly scheduled meeting on July 22nd. Mr. Fellner will present a draft schematic at that meeting. The committee will also discuss issues to prepare for an RFP, such as valuation of the property, addressing any potential environmental issues, leasing v. selling and any other issues to prepare for a request for proposals.

Motion to adjourn made by Mr. Gerrish, seconded by Ms. McNellis. Meeting adjourned at 7:55 pm.