

EAST HADDAM FREE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
APRIL 15, 2010

MEMBERS PRESENT: Barbara Kiley, June Plecan, John Bielot, Patti Veselak, Donna McGlinchey, Dennis Shorthouse, Andrea Pascal, John Jascot, Joann Maynard, Louise Pear, Library Director Michael Gilroy.
(in excused absence: Bill Denny, Bob Trotochaud)

The meeting was called to order by President P.Veselak at 7:08pm.

Minutes from the January 2010 meeting were read, motion to accept minutes made by B.Kiley, 2nd by L.Pear, all present voted in favor.

The treasurer's report was presented by P.Veselak;

RECEIPTS: \$6,838.57

DISBURSEMENTS: \$22,505.67

BALANCE ON HAND, END OF QUARTER: \$8,491.01

A motion to accept the report was made by L.Pear, 2nd by B.Kiley, all present voted in favor.

It was noted that the Town grant for 2010-11 was increased by 5% over last year's funds.

DIRECTOR'S REPORT SUMMARY:

"Project MMX" themed "Innovation" was again outlined by Library Director Michael Gilroy.

He reported getting positive feedback on the collection rejuvenations already accomplished and those still underway. The adult collection, video section, reference area and audio book section area updates are complete. The young adult section renovation is on schedule and expected to be complete before the summer reading program begins. The middle school art show is the most popular program, bringing in an average of 100 people per event. New monthly teen/preteen programs were kicked off in March, and daily fundraising efforts continue to bring in cash for events and programming. New hours are being well received, and agreeable to the staff. A newsletter, updated pamphlet and business cards help promote programs and services offered by the library. Youth & Family services recently awarded EHFPL a grant, with which a digital projector and screen were purchased. The library staff continues to reach out to other organizations to provide better services for our patrons.

At the end of May, Keri will be going on maternity leave for 8 weeks. Staff expects to be able to cover her hours during her absence, so no new hiring need is anticipated.

Michael also reported that the flagpole was fixed and refurbished by John Jascot; and a window is stuck open and in need of maintenance.

NEW BUSINESS:

Over 100 gallons of water were pumped out of the basement due to extraordinary rains experienced at the end of March. A special thank you will be forwarded to patron Roger Freeman, who kindly brought over his wet-vac and helped staff and board volunteers to remove the water. Discussion ensued as to possible solutions; carpet from the area was removed and disposed of, the Library received a bill from the transfer station for disposal, and this was submitted to the First Selectman. The floor will be painted, and interlocking latex-free foam flooring blocks in primary colors have been donated by the Veselaks to replace the carpeting. It is hoped that this will be a better surface for the needs of the area.

The resignation of treasurer Kathleen DesRosiers was read (actual date to be determined, estimated as 7/1/10), and her recommendations for possible financial/bookkeeping support were discussed. A cost of approximately \$1200/year has been quoted for accountant/bookkeeping services (payroll and quarterly tax preparation). For the time being, the finance committee can maintain endowment records, Library Director can manage & maintain the petty cash, and a bookkeeping service can be engaged until final arrangements are decided upon.

A motion that the Finance Committee will meet to make a decision by May 15, 2010 (made by D.Shorthouse, 2nd by L.Pear, all present voted in favor).

Until next meeting, all Board members and Library staff are asked to solicit volunteers for Board Corporators, and the nominating committee will be considering the nomination of a new Treasurer.

Louise Pear noted that the upcoming booksale by the Friends on 5/22 (rain date 5/29) is in need of volunteers.

Motion to adjourn meeting was made by D.Shorthouse, 2nd by L.Pear;
all voted in favor @ 8:30pm.

Minutes recorded by Donna McGlinchey, acting for Secretary Christine Antaya.