

Peterson, Erik <epeterson@massmutual.com>February 4, 2013

To: East Haddam Economic Development Commission
From: Peter Simmons

Subj: Economic Development Progress Report #13 – January 2013

1. Business Development
 - a. Arranged meetings and assisted with application preparation to assist Town business in securing commercial or government financing for business growth
 - b. Coordinated with Town Land Use office on zoning and wetland issues related to prospective business relocation.
2. Grant Activity and ant Contract Coordination
 - a. \$431,200 STEAP grant for Community Agriculture Center at the Harris Property
 - b. \$20,000 grant from the State Department of Agriculture under the Farmland Restoration Program for the Harris Farm site.
 - c. \$200,000 STEAP for Old Town Hall/Grange Hall Renovations
 - d. Met with East Haddam Stage Company and reviewed Humanities Grant application and requirements
3. Construction and Design Project Coordination
 - a. Mobility Project: continued to coordinate activities with CONNDOT.
 - i. Fuss & O'Neil completed the Final Design Report
 - ii. Plans and Specs provided to DOT
 - iii. Planning to complete project by May 2013.
 - b. Norwich Road Bridges
 - i. Working with 1st Selectman to arrange another public information meeting between DOT and the Town
 - ii. Drafting second notice to town businesses
 1. Advise businesses to collect receipts from past years
 2. Track 2013 income
 3. Determine lost revenue
 - iii. Suggest 1st Selectman contact DECD in advance for possible business assistance
 - iv. Working with CONNDOT on business signage plan
4. Chowder Cook Off: began calls and visits to Town restaurants regarding the chowder event.
 - a. Prepared and dispatched invitation to businesses
 - b. Beginning follow up
 - c. As of Feb 04 six businesses and organizations have indicated an interest in participating
5. Arranging follow up site visit to Brownell

NSTR = Nothing Significant to Report