

Emergency Management-
Radio Sub-Committee Meeting
April 4, 2013 – 7:00 PM
Town Street Fire House

Committee Members Present: Craig Mansfield, Joe Szczech, Dean Anderson (arrived late), Emmett Lyman, Jennifer Spencer, Rich Toolan, Kevin Cavallo (arrived late)

Others Present: Tactical Communications: David Moffat

Meeting called to order at 7:05PM

APPROVAL OF MINUTES:

Motion by Emmett Lyman, seconded by Jennifer Spencer to approve the minutes from the August 30, 2012 meeting as written. Motion passed with abstentions from Rich Toolan.

UPDATE ON COMCAST / STATE TOWERS:

After discussion with Comcast, it appears the cost of renting the required tower space would be close to \$20K per year. Craig had discussion with Paul Zito at the Department of Public Safety and the East Haddam Tower is still work in progress. They have assigned a tech to the project so it is moving forward.

The group held discussion around the Comcast vs. State Tower site. Based on the large cost the group felt we should try to do our system design off of the State site and save the money on rental of space for other sites that may be needed.

RADIO FREQ COORDINATION DISCUSSION:

Dave will follow up with George to see what the status is on the Freq that he had located to see if they are still available. He will also see if George has had any luck finding additional open Freq that may work for the town. David will provide report at next meeting.

Dave noted that the issue we will face is having adequate coverage in town without interfering with areas outside of town. We may need to take a perimeter coverage approach with directional antennas pointing into town.

Dave suggested that we allow money for George to do some additional research on Freq. The Freq and power availability will drive the final system design.

Motion by Emmett Lyman, seconded by Kevin Cavallo to approve up to 10 Hours of additional research for radio frequency coordination. Motion Passed unanimously.

PHASE ONE DISCUSSION:

David reported that Phase1 and 2 have become inter mingled at this point. Most of Phase one is completed and a lot of the System design has also been discussed, especially around site location.

The group agreed that the goal is to have all the Freq acquired have the same coverage throughout town.

Dave is also to complete the other requirements of Phase One so we can start to prepare for a meeting with the BOS and BOF.

Based on tonight's discussions, Dave will come back to the group at the next meeting with a more complete system design / layout for review. Also, Dave will provide options around phasing the system construction over a few years.

KX UPDATE:

Craig noted there had been no update on KX merger with another Dispatch center. Last that was heard was the RFQ was still being reviewed by attorneys.

NEXT MEETING:

Next meeting May 9, 2013 at 7PM.

Motion to adjourn by Rich Toolan, second by Emmett Lyman. Motion passed unanimously

Meeting adjourned 8:35 pm

Minutes submitted:
Craig Mansfield
Emergency Management Director
5/2/13