

Emergency Management-
Radio Sub-Committee Meeting
May 30, 2013 – 7:00 PM
Town Street Fire House

Committee Members Present: Craig Mansfield, Joe Szczech, Dean Anderson, Emmett Lyman, Kevin Cavallo

Others Present: Tactical Communications: David Moffat

Meeting called to order at 7:05PM

APPROVAL OF MINUTES:

Motion by Emmett Lyman, seconded by Dean Anderson to approve the minutes from the April 4, 2013 meeting as written. Motion passed unanimously.

PHASE ONE DISCUSSION:

David reported that Phase1 and 2 continue to be inter-mingled at this point. Most of Phase one is completed and a lot of the System design has need to be discussed already, especially around site location.

The group continues to agree that the goal for site design is to have all the Freq acquired have the same coverage throughout town.

RADIO FREQ COORDINATION DISCUSSION:

David advised the group that George has found four freq. that could work for East Haddam. Two are business and two are public safety frequencies.

David explained that we should move quickly to coordination to attempt to get these frequencies licensed. After further discussions a motion was made by Emmett Lyman, seconded by Ray Swol to allow Craig Mansfield, EMD, to approve the required funding for coordination of the four frequencies. Motion passed unanimously.

OTHER:

A discussion was held around what the “backup plan” would be for a catastrophic system failure. The group discussed options and consensus seems to be keeping the current low band system working as a failsafe. We own the equipment and it is fairly inexpensive to maintain.

Another discussion was held on how we will accomplish the in building coverage we need within the three schools. We most likely will need to look at options that may include local repeaters or BDA's or DAS systems at each site.

Craig and Joe will review the tower site agreements to see if there is anything in writing allowing for free rent / space. Once we have more info on freq / power allowed at coordination David can determine which sites may work better. After that we will start to drill down on site acquisition.

NEXT MEETING:

Next meeting tentatively scheduled for July 18, 2013 at 7PM. May need to be adjusted based on what we have for information on coordination.

ADJOURNMENT

Motion to adjourn by Ray Swol, second by Kevin Cavallo. Motion passed unanimously

Meeting adjourned 8:10 pm

Minutes submitted:
Craig Mansfield
Emergency Management Director
8/2/13