

East Haddam Historic District Commission

The River House

7:30 p.m.

July 15, 2014

**Members Present:** Will Brady, Chris Miller, David Nelson, Karl Stofko, Pam Rubenbauer and Joe Zirlis

**Others Present:** Maureen Pierson, Roger Malbuisson, and Rebecca Wonneberger

**Call to Order:** The regular meeting of the East Haddam Historic District was called to order by Chairman Brady at 7:32p.m. with a quorum present and the consent of the public.

**Informal Discussion:**

Ms. Pierson presented herself to the commission and stated she was a resident of 82 Millington Green and was looking into what she would have to do to change the existing deck into an enclosed porch. Ms. Pierson stated she planned on using the footprint of the existing deck she also stated the pitch of the roof would be the same as would the materials on the outside. Ms. Pierson also stated she wondered what needed to be done to obtain certificate of appropriateness.

Chairman Brady stated Ms. Pierson would need to obtain the application from the land use office and complete it. He also stated the application needed to include a list of materials and sketch of the project. Chairman Brady also stated the application needed to include any changes to lighting or pathways as well. Chairman Brady stated the application must be filed by noon on the last Tuesday of the month before the public hearing is to take place along with the fifty dollar

application fee. Chairman Brady stated the neighbor needed to be notified of the project by certified mail return receipt requested and the green cards would need to be presented to the commission at the public hearing. Additionally the contractor could serve as a representative for the property owner as long as he or she had a letter from the property owner stating they were a representative.

Chairman Brady also informed Ms. Pierson once the certificate of appropriateness was granted, they had a year to complete it if the project was not completed in a year she could request a renewal of the application before it expired without an additional fee. Ms. Pierson and Mr. Malbuisson left at 7:50.

Mr. Nelson stated he was surprised Mr. Mansfield was not present to discuss the signage for the different historic districts in town. Mr. Nelson also reported he had tried to contact Mr. Mansfield by email and had not heard back.

Mr. Zirlis asked about the signs in front of the sweet shop and stated he did not remember them seeking the commission's approval. Chairman Brady stated they did not seek approval and the signs were temporary in nature so allowable under the district.

**Minutes:** A motion to approve the minutes was made by Mr. Nelson to approve the minutes and was seconded by Mr. Zirlis. Dr. Stofko abstained and the rest voted yea.

**Adjournment:** There being no further business to discuss a motion to adjourn was made by Mr. Nelson and seconded by Mr. Zirlis the meeting was adjourned at 8:20p.m.