

TOWN OF EAST HADDAM
BOARD OF FINANCE
Special Meeting
November 18, 2013
Town Grange

CALL TO ORDER

The special meeting of the Board of Finance was called to order at 7:00 pm by Chairman Susan Link.

The Pledge of Allegiance was recited.

In attendance:

Board of Finance Members:

Susan Link, Chairman
Robert Bennett, Secretary
William DiCristofaro
Bruce Dutch
Harvey Thomas
Raymond Willis

Others:

Mark B. Walter, First Selectman
Emmett Lyman, Selectman
Deb Denette, Town Clerk and Recording Secretary
Denise Dill, Tax Collector
Cindy Varricchio, Finance Director

Chairman Susan Link welcomed new member William DiCristofaro and congratulated returning members Robert Bennett and Raymond Willis.

ELECTION OF OFFICERS

Mrs. Link noted that there are two Board of Finance Officers, Secretary and Chairman. She solicited nominations for secretary.

Susan Link nominated Robert Bennett as Board Secretary. Bruce Dutch seconded the nomination.

Mrs. Link called for additional nominations. None were offered.

Motion was made by Bruce Dutch to close nominations. Harvey Thomas seconded the motion and it was unanimously approved. Motion carried.

Mrs. Link solicited nominations for Board Chairman.

Robert Bennett nominated Susan Link as Board Chairman. Bruce Dutch seconded the nomination.

Mrs. Link called for additional nominations. None were offered.
Additional nominations were sought, none were offered.

Motion was made by Harvey Thomas to close nominations. Bruce Dutch seconded the motion and it was unanimously approved.

Discussion: Harvey Thomas requested Mrs. Link to discuss her goals and leadership plan should she be elected Chairman. Mrs. Link responded that it would be her goal for the board to present a fiscally responsible budget to the Town in the face of approximately \$40,000,000 worth of projects. She also stated that she would like to see a more defined debt plan. Mr. Thomas requested Mrs. Link define what fiscally responsibility means to her. Mrs. Link responded that it means that the Board balances the services the Town can afford without too many cuts or additions.

Mrs. Link called for a vote on the nomination for Chair.

The motion carried with Harvey Thomas abstaining.

CHAIRMAN'S REPORT

a. **Handbook for Boards of Finance:**

A Handbook for Boards of Finance was provided to Mr. DiCristofaro. Raymond Willis stated that he has never received the publication. Cindy Varricchio apologized and stated that she would get one for Mr. Willis.

b. **2013-2014 Budget for New Member:**

A 2013-2014 budget was provided to Mr. DiCristofaro.

c. **Board of Finance Member List and Contact Information:**

The Board of Finance member list and contact information was provided to all board members.

d. **Board of Finance Liaison Assignments:**

It was noted that Mr. DiCristofaro received all appointments formerly held by Daniel. Alexander. Mr. Willis inquired whether it was the responsibility of Board of Finance members to actively seek out their assignments. Mrs. Link responded affirmatively and stated that it was more important to do so during budget time.

Robert Bennett requested that Board packages be received earlier to allow sufficient time for review.

Mr. Willis and Mrs. Link disagreed on the level and amount of detail provided to Board Members.

Motion was made by Robert Bennett to adjourn at 6:24 pm. Raymond Willis seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,

Deb Denette