

**Draft Minute of the Meeting  
Municipal Facility Building Advisory Group  
Elementary School Building Advisory Group  
December 10, 2014 7:00  
Location: Grange Hall**

Attendees:

**Municipal Facility Building Advisory Group**

**David Morrison – Committee Member (DM)**  
**Chuck Smith – Committee Member (CS)**  
**Edward Blaschik-Committee Member (ECB)**  
**Karen Conover –Committee Member (KC)**  
**Vicent Garofalo- Alternate Committee Member (VG)**  
 Paul Jorgenson-Silver Petrucelli Architects (PJ)  
 Craig Mansfield- Director of Facilities (CM)  
 Mark Walters – First Selectman (MW)  
 Jim Ventres- Land Use Administrator (JV)  
 Raymond Wiley – O&G Industries (RW)  
 Jarid Smith - Fuss & O'Neil EnviroScience, LLC (JS)  
 Audience Member – Bob Casner

- **BOLDED NAMES ARE VOTING MEMBERS**

Item	Description	OPR	Due Date
1-1	Call to Order: The meeting of the Municipal Facilities Building Advisory Group was called to order at 7:01		
2-1	Approval of Agenda: ECB Motioned to approve the agenda with KC as a second. All voted approval		
3-1	Approval of Minutes from November 24, 2014: ECB made a motion to approve the meetings minutes. KC seconded the motion. All voted to approve the minutes.		
4-1	Discussion on Election of Chairman and Secretary This item was tabled.		
5-1	Project Discussion: Fuss & O'Neil EnviroScience, LLC representatives Jarid Smith had released the final report and discussed this report at the meeting. He reaffirmed that the results were as expected with most of the hot areas below 50ppm. He also noted the cost estimate associated with this project for the hazardous material abatement would		

	be closer to \$584,670. This will reduce the abatement part of the project by \$1,200,000. Keep in mind the delay in proceeding with the project has an escalation cost of 4% per year. So at \$22,000,000 project cost that escalation cost is \$880,000/year		
5-2	The group discussed how to best utilize the mural in the old main entrance. It was the recommendation of the group to utilize this art piece in the meeting room #1 or #2 and left the details of how and where to utilize this piece in the design up to the architect.		
6-1	Old Business: Programming discussions: PJ discussed the most recent programming changes and schematic changes to the committee. Handouts were provided to the group included Schematic drawings and proposed programing table.		
7-1	Timeline discussionsL RW discussed the next milestone and it was determined that the group was not prepared to proceed to the public meetings without a course of action for the project. It was discussed to take the project in phases to utilize the available funds with the understanding it would not cover the whole project. The group requested O&G come up with a detailed phasing plan over a 10 year period. Phasing to extend the 10 years but providing a year by year spend plan that would need to be approved by Town Meeting. Therefore the referendum would need to be delayed until April 2015.		
8	Audience of citizens: No comments		
9	Next meeting will be January 8, 2015:		
10	A motion to adjourn was made by CS and seconded by KC at 8:30pm.		

Submitted as approved via Committee on \_\_\_\_\_, for the record:

Secretary: \_\_\_\_\_ Date \_\_\_\_\_