

Elementary School Building Advisory Group
Regular Meeting Minutes
Location: Grange Hall
February 12, 2014
7:00 p.m.

Attendees:

Jason Guernon – Committee Member (JG)
Melissa Munster – Committee Member, Secretary (MM)
Brian Ouellette – Committee Member (BO)
Tracey Gionta – Board of Education Representative (TG)
Craig Mansfield- Director of Facilities (CM)
Dave King – Kaestle Boos Associates, Inc. (DK)

Absent:

Bob Weronik – Committee Member, Chairman (BW)
John Crovo – Committee Member (JC)
Nicholas Bonadies – Alternate Committee Member (NB)
Jim Ventres – Land Use Administrator (JV)
Cindy Varricchio – Finance Director (CV)

- **BOLDED NAMES ARE VOTING MEMBERS**

I. Call to Order

CM chaired the meeting and called it to order at 7:10 p.m.

II. Update on USDA Funding/Grant

CM said that he had attended a meeting with USDA earlier in the day. USDA acknowledged receipt of the application for the elementary school funding and grant. However, a decision has not been made because USDA will not know its funding for this year until March 1, 2014, at which time a committee will be put together to review all of the Connecticut applications, some will be chosen to advance to decision-makers in Washington, and then a final decision will be made. USDA estimated that a decision will be made in mid-April for both the middle school and elementary school projects.

The goal is to pass referendum before June 30, 2014 so that an application for state funding can be submitted by July 1, 2014. These two projects may be part of the budget referendum in May.

III. Other Old Business

None.

IV. New Business

It was agreed that the group will work on a draft of a mailer to be sent to town residents concerning the status of the project. DK will send a template of mailers that he has used in the past. This mailer will be discussed at our next meeting on February 26, 2014. When we meet in March, the group will work on the PPT presentation that will be given at the next public hearing, sometime in April. JG stated that he thought it would be helpful of RW provided numbers for an “in between” project, as discussed by some citizens at the last public meeting (i.e., a new school that is slightly larger than the State-prescribed size).

V. Audience of Citizens

No citizens were present.

VI. Action on 12/4/13 and 12/11/13 Meeting Minutes

JG, BO; motion to approve the 12/4/13 meeting minutes. All present in favor.

JG, BO; motion to approve the 12/11/13 meeting minutes. All present in favor.

VII. Adjournment

JG, BO; motion to adjourn at 7:45 p.m. All present in favor.

Respectfully Submitted,

Melissa Munster
Secretary