

Emergency Management-  
Radio Sub-Committee Meeting  
March 6, 2014 – 7:00 PM  
Town Street Fire House  
Special meeting

Committee Members Present: Craig Mansfield, Joe Szczech, Dean Anderson, Emmett Lyman, Kevin Cavallo, Richard Toolan, Bob Bennett

Others Present: Tactical Communications: David Moffat

Meeting called to order at 7:00PM

**APPROVAL OF MINUTES:**

Motion by Emmett Lyman seconded by Rich Toolan to approve the minutes from the October 3, 2013 meeting. Motion passed.

**SYSTEM DESIGN:**

Craig and Bob provided the group with an update on the budget process and the need for looking at phasing this project in over several years. It looks like we will have approx. 500K available to us based on discussions at the BOF meetings to move this project forward.

Craig provided the group with an update on the MT Parnassus tower site. It is still a work in progress on the state side to get funding approved and moved between departments. Dean had spoken with Rep. Mellissa Ziobron. She has also been in contact with DPS and is trying to help move the project along.

Craig had a conversation with David prior to the meeting and explained the budgeting issues and asked him to start thinking about some design options based on the budget discussions. David reviewed some of his thoughts with the group.

David also reviewed some path studies between sites. Davis and Joe have been working together looking at all site options for the project.

A discussion was held on needing to get the Riverhouse site up online ASAP to meet the license requirements. David will be working up options and pricing for next meeting.

Additionally, David will work with George Carbonell to file paperwork for extending the timeframe for getting the MT Parnassus site online.

### **OLD BUSINESS**

Joe recommended that we have George look at two frequencies that are for sale locally to see if they may fit into our system design. David said that he had talked with George and that he estimated it would take him 5-7 hours to do the research around the frequencies.

After discussion, a motion was made by Bob Bennett, seconded by Rich Toolan to approve the required funding to have RFM Consulting perform the due diligence to see if the frequencies in question would be beneficial to the Town of East Haddam. Motion passed unanimously.

### **NEXT MEETING:**

Next meeting tentatively scheduled for April 3 but may need to be pushed out based on scheduling and George's ability to look at frequencies.

### **ADJOURNMENT**

Motion to adjourn by Rich Toolan, second by Emmett Lyman. Motion passed unanimously.

Meeting adjourned 8:20 pm

Craig Mansfield  
3/10/2014  
Director Emergency Management