

Board of Selectmen  
Town Office Annex (Moved to First Selectman's Office)  
April 29, 2014  
Special Meeting Minutes

Selectmen Present: Mark Walter; Emmett Lyman; Ernie Malavasi  
Also Present: D. Denette, C. Zuch (General Code), L. Zemienieski

1. First Selectman Walter called the meeting to order at 5:30 p.m. and the attendees said the Pledge of Allegiance.
2. Ordinance Review: Town Clerk, Deb Denette gave an overview of this project from its inception. She noted that this codification project was to update our ordinances by repealing outdated ordinance and update our town ordinances to current state statutes. Ms. Zuch noted that this project was 90% complete and all that remained was to publish and adopt the codes.

The board discussed how they should get the information out to the public to review for approval at town meeting. They also asked how the public would know what was being changed in the ordinances. Ms. Zuch noted that there would be an appendix attached to the adoption ordinance spelling out all the changes made from the current document.

The board discussed the ordinance that referenced the Midstate Regional Planning Agency. It was discussed that this organization merged with CREPA so no longer exists. It was decided to remove this from the ordinances.

It was determined that in order to move this project forward the ordinances would be adopted with the changes already made in past meetings and any other substantial changes the board wished to make to any ordinance could be addressed on an item by item basis after adoption.

Mr. Walter asked what steps should take place in order to bring this codification project to completion. Ms. Zuch responded that the town attorney should review the adoption ordinance and appendix, the town must hold a Public Hearing, Board of Selectmen must pass a resolution to adopt the ordinance adoption ordinance and send the document to town meeting and the ordinance needs to be accepted by the legislative body of the town.

It was noted that Ms. Zemienieski would get an electronic copy of the new town logo to General Code and Ms. Zuch would get a clean copy of the adoption ordinance and appendix to the Selectman's office for the town attorney and from there a timeline for adoption would be established.

3. Bid Award – Field Renovations at Harris Farm – Phase II: Bids for the subject project were opened on April 9, 2014. Three bids were received. A recommendation was received from the Facilities Director, Craig Mansfield to award the bid to R & D Excavating Inc.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to award the bid for Field Renovations at Harris Farm – Phase II to R & D Excavating Inc. in the amount not to exceed \$23,000.00. Unanimous aye.

4. Tax Refunds: Mr. Walter called the Selectmen's attention to one tax refund.

Motion made by Mr. Walter, seconded by Mr. Lyman, to award the following tax refund:

- \$89.73 to James J. Spirito.

Unanimous aye.

5. Adjournment: There being no further business to discuss, a motion was made by Mr. Walter, seconded by Mr. Lyman, to adjourn the meeting at 6:33 p.m.

Tape: None

Respectfully submitted,

Emmett Lyman, Secretary