

Elementary School Building Advisory Group
Special Meeting Minutes
Location: Town Hall Annex
May 12, 2014
7:00 p.m.

Attendees:

Bob Weronik – Committee Member, Chairman (BW)
Jason Guernon – Committee Member (JG)
Melissa Munster – Committee Member, Secretary (MM)
Brian Ouellette – Committee Member (BO)
Tracey Gionta – Board of Education Representative (TG)
Craig Mansfield- Director of Facilities (CM)
Jim Ventres – Land Use Administrator (JV)

Absent:

John Crovo – Committee Member (JC)
Nicholas Bonadies – Alternate Committee Member (NB)
Cindy Varricchio – Finance Director (CV)

• **BOLDED NAMES ARE VOTING MEMBERS**

I. Call to Order

BW called the meeting to order at 7:01 p.m.

II. Update on USDA Funding/Grant

No decision yet from USDA.

III. Next Step for Project/Priorities

CM provided the update that the benchmark number for all of the projects on the table is now \$15-19 million prior to grants or reimbursement. This would create a steady debt service of approximately \$500,000 per year.

Renovating the elementary school as new is no longer feasible. The phasing option discussed at the last meeting would be too expensive and would not pass.

JG noted that it was important for the Board of Selectman to let us know their priorities for these projects.

The group agreed that the following things needed to be done prior to the next meeting:

1. JV will verify the square footage of the elementary school.
2. CM would look into whom we could engage to review the Kaestle Boos report to prioritize and give us a cost-estimate of the projects.
3. JV will verify the septic system at the middle school, including whether it could be added to. Currently it can handle 7,440 gallons/day, and DEEP wants to know when you reach 90% capacity. If the elementary school was added there, it would increase usage to 10,168 gallons/day. The 2018 population estimate would use over 8,000 gallons/day. He agreed to check with DEEP on the proper procedure.
4. CM will look into getting two proposals concerning PCB testing.
5. CM will talk to Kaestle Boos and Ray Wiley concerning prioritization and cost breakdown.
6. CM will verify whether and in what amount money exists for roof repair.

It was agreed that at the next meeting, the group would:

1. Recap the cost estimate for adding on to the new middle school
2. Look at the elementary school as is and discuss engaging someone to do constructions projects in a chronological order.

IV. New Business

None.

V. Audience of Citizens

No citizens were present.

VI. Action to Approve the Meeting Minutes (April 24, 2014)

BW, JG; motion to approve the 4/24/14 meeting minutes.

For (3): BO, BW, JG.

Abstain (1): MM

Motion Passed.

VII. Adjournment

MM, BO; motion to adjourn at 7:56 p.m. **All present in favor. Motion Passed.**

Respectfully Submitted,

Melissa Munster
Secretary