

Emergency Management-  
Radio Sub-Committee Meeting  
May 8, 2014 – 7:00 PM  
Town Street Fire House  
Special meeting

Committee Members Present: Craig Mansfield, Joe Szczech, Emmett Lyman, Kevin Cavallo, Richard Toolan, Ray Swol

Others Present: Tactical Communications: David Moffat  
RFM Consulting: George Carbonell

Meeting called to order at 7:05 PM

**APPROVAL OF MINUTES:**

Motion by Kevin Cavallo seconded by Ray Swol to approve the minutes from the March 6, 2014 meeting. Motion passed.

**SYSTEM DESIGN:**

Craig provided the group with an update on the MT Parnassus tower site. It is still a work in progress on the State side to get funding approved and moved between departments.

Continued discussion was held on needing to get the Riverhouse site up online ASAP to meet the license requirements. David provided the group with some cost as a starting point for budgeting. There may be options for a short term equipment lease if needed.

David, Joe and Craig will schedule a site walk of the Riverhouse.

David noted, we are to the point that we need to have a sit down discussion with DPS to look at the site, antenna locations, height, building space, etc. Craig will contact Paul Zito at DPS and set up meeting.

**OLD BUSINESS**

George Carbonell provided the group with his findings on the frequencies he had been asked to review. George showed the group coverage maps which noted all the co-users on the freq in the area. Based on the discussion, the group felt it was not worth pursuing these freq any further.

George was asked to do some additional research into to filing the paperwork for extending the timeframe for getting the MT Parnassus site online.

**NEXT MEETING:**

Next meeting is scheduled for Thursday June 19<sup>th</sup>.

**ADJOURNMENT**

Motion to adjourn by Rich Toolan, second by Ray Swol. Motion passed unanimously.

Meeting adjourned 8:20 pm

Submitted by:  
Craig Mansfield  
5/14/2014  
Director Emergency Management