

Elementary School Building Advisory Group
Special Meeting Minutes
Location: Grange Hall
June 11, 2014
7:00 p.m.

Attendees:

Jason Guernon – Committee Member (JG)
Melissa Munster – Committee Member, Secretary (MM)
Brian Ouellette – Committee Member (BO)
Tracey Gionta – Board of Education Representative (TG)
Craig Mansfield- Director of Facilities (CM)
Dave King – Kaestle Boos Associates, Inc. (DK)
Raymond Wiley – O&G Industries (RW)

Absent:

Bob Weronik – Committee Member, Chairman (BW)
John Crovo – Committee Member (JC)
Nicholas Bonadies – Alternate Committee Member (NB)
Cindy Varricchio – Finance Director (CV)
Jim Ventres – Land Use Administrator (JV)

• **BOLDED NAMES ARE VOTING MEMBERS**

I. Call to Order

CM called the meeting to order at 7:00 p.m.

II. Update on USDA Funding/Grant

CM informed the group that East Haddam did not receive any USDA funding for the elementary school. The state of Connecticut received only \$100,000 to give out as grants, much less than what the USDA had indicated would be available.

III. Old Business

A. Square footage of school

CM confirmed that the actual square footage of the school is 63,500. RW is going to re-run the numbers based on this new information

B. New cost estimates/prioritization of projects

RW distributed a chart a spreadsheet entitled “Phasing East Haddam Elementary

School,” which set out the budget estimates for various aspects of the school renovation project. The group discussed the phasing of the project and the priorities. The group discussed the fire marshal’s requirements for repairs that need to be done before the 2014-15 school year commences: emergency lighting and egress hardware on the doors.

The group discussed the high priority projects along with financing and the potential for state reimbursement for each item: life safety (full reimbursement), roof and related asbestos (most reimbursed), and the boiler and related asbestos.

C. Middle school septic system

CM distributed an email between JV and DEEP confirming that the middle school septic system could not accommodate adding more students to the school.

D. PCB testing proposals

CM distributed cost estimates for hazmat testing from HRP Associates, Inc. and Fuss & O-Neill. The group reviewed the materials and discussed the bids.

IV. New Business

The group agreed to cancel the June 25, 2014 meeting and meet again on July 9, 2014, 7pm at the Grange Hall.

V. Audience of Citizens

No citizens were present.

VI. Action to Approve the Meeting Minutes (May 12, 2014)

JG, BO; motion to approve the 5/12/14 meeting minutes. **All present in favor. Motion Passed.**

VII. Adjournment

JG, MM; motion to adjourn at 7:48 p.m. **All present in favor. Motion Passed.**

Respectfully Submitted,

Melissa Munster
Secretary