

Elementary School Building Advisory Group
Meeting Minutes
Location: Town Hall Annex
July 9, 2014
7:00 p.m.

Attendees:

Bob Weronik – Committee Member, Chairman (BW)
Jason Guernon – Committee Member (JG)
Nicholas Bonadies – Alternate Committee Member (NB)
Brian Ouellette – Committee Member (BO)
Tracey Gionta – Board of Education Representative (TG)
Craig Mansfield - Director of Facilities (CM)

Absent:

Melissa Munster – Committee Member, Secretary (MM)
John Crovo – Committee Member (JC)
Cindy Varricchio – Finance Director (CV)
Jim Ventres – Land Use Administrator (JV)

• **BOLDED NAMES ARE VOTING MEMBERS**

I. Call to Order

BW called the meeting to order at 7:16 p.m.

II. Update on USDA Funding/Grant

CM announced no grant money was awarded to the town by USDA.

III. Update on Board of Selectmen and Finance on Project Priorities

CM announced that the Board of Selectmen and Finance will support \$15-19m in total projects costs debt load which will have no or minimal impact on taxes.

CM announced the project priorities, as set by Boards of Selectmen and Finance, are:

#1: Move the current town offices out of the downtown area and into the old middle school to spark downtown development and tax base. This priority will require obtaining a second estimate of the middle school renovation (possibly reduced scope), an environmental study for mitigation of PCBs, and a town referendum hopefully to be scheduled in September or October 2014.

#2: Repair the elementary school minimally to ensure the school meets fire marshal

compliance with code, mitigate PCBs/Asbestos in areas where repairs will be done and make any other necessary critical repairs. The repairs critical to maintaining the school are the roof, boiler and parking lot. Some of these costs are eligible for state reimbursement. CM estimates the fire marshal required repairs will cost about \$30k. He and CV will appear before the appropriate Boards in August to request funding. It would be good to have members of the group attend also. CM said the town received substantial state grants for improving school security. All town schools will soon be fitted with security enhancements. CM estimates the cost of the engineering services for the roof repairs will be around \$70k and the boiler replacement will be around \$25k. CM to start the process of developing a RFP to obtain bid proposals. Ideally, CM would like to engage the work needed for all the schools possibly under one contract is the state allows. CM reported the parking lot is in very bad condition and repairs should be made before the school year; however, there is no authorized funding for repairs. CM will bring issue to the Board of Finance Selectmen to request funding.

New Business

CM discussed the need to establish a School Building Committee which is different from an Advisory Group. CM stated he would recommend to the BOS the new Committee could be the members of the Advisory Group re-chartered by the town Board of Selectmen. BW asked all members to give this consideration for discussion and action at our next scheduled meeting.

IV. Audience of Citizens

No citizens were present.

V. Action to Approve the Meeting Minutes (April 24, 2014)

JG, NB motioned to approve the 4/24/14 meeting minutes.

BW asked the start time of the meeting minutes be corrected by MM.

For unanimous. No nays – no abstentions.

Motion Passed.

VI. Adjournment

NB and JG motion to adjourn at 8:08 p.m. **All present in favor. Motion Passed.**

Respectfully Submitted,

Robert M. Weronik
Chairman

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