

Emergency Management-
Radio Sub-Committee Meeting
June 19, 2014 – 7:00 PM
Town Street Fire House
Special meeting

Committee Members Present: Craig Mansfield, Joe Szczech, Emmett Lyman, Kevin Cavallo, Richard Toolan, Ray Swol, Robert Bennett

Meeting called to order at 7:05 PM

APPROVAL OF MINUTES:

Motion by Kevin Cavallo seconded by Emmett Lyman to approve the minutes from the May 8, 2014 meeting. Motion passed.

STATE OF CT TOWER SITE UPDATE:

Craig provided the group with an update on the MT Parnassus tower site. Craig received a call from Paul Zito at DPS and the required monies have been transferred and the site review and engineering should be underway shortly.

Additionally, David had a brief conversation with Paul. There is some concern over our design and what type of antenna we will need to use on the state tower. The state wants us to use an Omni antenna and our approved design calls for a directional antenna.

David has started a discussion with George to review the design and look at the co-channel users to see if we may be able to go back and get some letters of concurrence to extend our coverage area. George to look into.

We still need to have a sit down discussion with DPS to look at the site, antenna locations, height, building space, etc. We also need a timeline that can be included in the paperwork for filing for the construction extension. Craig will contact Paul Zito at DPS and set up meeting.

SYSTEM DESIGN:

David and Craig completed a site walk of the Riverhouse. The site should work fine for getting things up on line. Need to get roof completed first and we still do not have funding for this until July 1st is the budget passes at referendum.

Continued discussion was held on needing to get the Riverhouse site up online ASAP to meet the license requirements. David provided the group with a cost of approx. \$74K to get this site up with two cross band repeaters on 46.18 and 46.22 to help improve river area coverage. All the equipment purchased for this site will be able to be used in another location if the town leaves the Riverhouse.

OLD BUSINESS

David again remained the group about the construction timeline for both MT Parnassus and the Riverhouse sites. After some discussion the group agreed for David to direct George to work on completing the required documents for extending the timeframe for getting the MT Parnassus site online.

NEXT MEETING:

Next meeting is scheduled for Thursday July 10 at 8PM at the Town Street Firehouse.

ADJOURNMENT

Motion to adjourn by Rich Toolan, second by Ray Swol. Motion passed unanimously.

Meeting adjourned 7:55 pm

Submitted by:
Craig Mansfield
7/7/2014
Director Emergency Management