

**East Haddam Planning and Zoning and Economic Development Commission**  
**Subcommittee Meeting Minutes**  
**Town Office Annex**  
**Thursday, June 26, 2014**

**1. CALL TO ORDER:** Mr. Matthews called the meeting to order at 7:10 p.m.

**2. ATTENDANCE:**

Economic Development Commission – Robert Casner, Ralph Parady, Don Bergeron

Planning and Zoning Commission – Kevin Matthews, Ed Gubbins (arrived 7:35 p.m.),  
Richard Pettinelli

Others: James Ventres, Land Use Administrator

**3. MINUTES:**

The minutes from the April 2, 2014 and May 7, 2014 meeting were reviewed.

**A motion was made by Mr. Casner to approve the minutes as written.**

**Seconded by Mr. Matthews and carried by unanimous vote.**

**4. DISCUSSION:**

The committee reviewed a spread sheet of the Commercial areas in Moodus and the Four Corners IG District. Each property listed the existing coverage and gallons per day use for each property.

Mr. Ventres stated that the properties with potential growth are in red. He said that in his opinion, the square footage estimated is a moderate estimate of growth based on available information.

The committee determined that for all structures, the gallons per day should be consistent (0.1 gallons per square foot was to be used).

The committee requested Mr. Ventres to revisit the following properties: 5 Commerce Drive, 328 Town Street, 346 Town Street, 440 Town Street, 21 Mt Parnassus Road, and 12 Hood Lane.

Mr. Ventres said that he would update the spread sheet for the next meeting.

The Committee also discussed a review of properties adjacent to the existing commercial areas. Mr. Ventres stated that once the GIS program is reinstalled, he would produce workable maps.

Mr. Casner noted that the Economic Development Commission has \$4500 in this year's budget for engineering to do an analysis of sewer cost, feasibility, potential grants, etc. He said that if no action was taken the money could not be forwarded into next year's budget. He felt that some action by the committee would hold it for next year.

Mr. Pettinelli reviewed the estimate from Fuss and O'Neil to conduct a preliminary review. He felt that an in house preliminary review could be performed. He noted that it would be beneficial to have Fuss and O'Neil search for grants if it was determined that a grant would be necessary.

**A motion was made by Mr. Casner to have the funds (\$4500) escrowed for the purpose of consulting fees for sewer cost estimates and grant/funding research. Seconded by Mr. Gubbins and carried by unanimous vote.**

## **5. ADJOURNMENT**

**A motion to adjourn at 8:45 p.m. was made by Mr. Pettinelli. Seconded by Mr. Gubbins and carried by unanimous vote.**