

Minutes
Governance Committee
Rathbun
October 1, 2014

Members present: Maureen Gillis, Celina Nelan

Member absent: Andrea Pascal, Lucille Gardner

Others present: Eileen Schwartz, Barbara Kiley, Michael Gilroy,
Library System Director

Maureen called the meeting to order at 6:33 PM.

Strategic Plan: Discussion ensued of whether a shorter term “issues based” plan is needed before a longer range “goals based” strategic plan can be formulated. Agreed that a one year Issues-Based Plan will be created, but some components to prepare for the creation of the 5 Year Strategic Plan will be pursued concurrently. The One Year Plan will focus on the main issue of the completion of the unification of the Library System, particularly the critical components of Staff; Friends; and Processes. Each component was discussed and specific goals will be incorporated into a plan. The plan will include steps to be taken to prepare for the strategic plan.

Assessing Board Effectiveness: Governance will send the Board a document to be used in assessing Board effectiveness and recommends that this assessment be performed annually.

Position Description for Library Trustees: Governance will send the Board the Trustee Position Description (from the Board Manual), which members can use for discussion with possible candidates for Trustee.

Meeting adjourned at 7:43 PM.