

Minutes-Finance Committee Meeting

East Haddam Public Library System

November 10, 2014 7:00pm

Members Present: Dawn Barlow, Barbara Kiley, Eileen Schwartz

Also Present: Michael Gilroy, EHPLS Director

1. Monetary Donations policy in place
2. Review revenue goals
3. Discussed status of proposed Special Revenue Fund
4. Friends of the Rathbun annual drive starting
5. Bar coding of books at Moodus branch in preparation for conversion to LION system is on schedule.
Discussed creating a celebratory event around this process to engage and inform the public of the benefits of the unified library system.
6. Reviewed Finance Committee's role in the creation of a single friends organization
7. Purchase of supplies for Historic Room
8. Archiving /disposing of items in accordance with State of Connecticut Municipal Records Retention/Disposition Schedule.