

**TOWN OF EAST HADDAM
WATER POLLUTION CONTROL AUTHORITY
December 2, 2014**

**Special Meeting Minutes
(Not yet approved by the Authority)**

1. CALL TO ORDER: Chairman Andrew Lord called the meeting to order at 7:02 p.m.

2. ATTENDANCE:

PRESENT: Andrew Lord, Arthur Merrow, Richard Fiala

ABSENT: Fred Myers, John Russell

OTHERS PRESENT: James Ventres

3. MINUTES:

None

4. DISCUSSION

A) Water Planet Report

Mr. Weaver was not present. Mr. Ventres distributed two Water Planet reports. The first was Report Number 116 dated November 4, 2014. The second was Report Number 117, dated December 2, 2014.

It was noted that a State worker hit a grinder pump. Mr. Ventres has asked for a bill from this repair so he could forward it to the State DOT for reimbursement.

Mr. Merrow noted that the grinder pump replacements seem to be down.

Mr. Lord stated he did not have a good handle on where they stand regarding revenues versus expenditures. Mr. Ventres distributed a Fiscal Year 2015 year to date budget. Once Mr. Ventres can label things properly, he will clean up this report.

Mr. Ventres reported they have a 100% collection rate on the sewer fees.

Mr. Lord believed this information should be available at every meeting. They need to think about whether they need to review their rates so they can put away 10% for their reserve funds. Mr. Ventres distributed the operation and maintenance fees printout.

Mr. Lord asked for an updated maintenance report at the next meeting.

The group discussed maintenance and problems with the equipment. Mr. Ventres stated there was only one time they could say there had been illegal discharge of turpentine.

Responsive to inquiry by Mr. Lord, Mr. Ventres stated when Mr. Weaver returns on Thursday, they will go hook up the odor control canisters. He reported that 85% of the odors were resolved with the new mats.

Mr. Lord asked about the computer program. Mr. Ventres stated they paid for certain items out of the general fund, and they will submit for reimbursement under the STEAP grant.

Mr. Blaschik asked what was in the reserve fund. Mr. Ventres stated he needs to get this information from the Finance Department.

Mr. Ventres distributed the WPCA request for proposal. The Authority reviewed the Water Planet Company contract, with further discussion at the next meeting planned.

Regarding the 2015 Schedule of Meetings, the members of the Authority decided not to meet in January, since they are meeting tonight. They will then follow the every other month schedule.

Motion by Mr. Merrow to make a recommendation to the Board of Selectmen to re-appoint Mr. Fiala to the Water Pollution Control Authority. Seconded by Mr. Lord. Motion carried by unanimous vote.

The Authority discussed membership. Mr. Blaschik volunteered to join the WPCA, but he had offered in the past but been refused since he is within the sewer district. After discussion, the Authority found no reason not to appoint Mr. Blaschik.

Motion by Mr. Fiala to make a recommendation to the Board of Selectmen that Ed Blaschik be appointed to the WPCA. Motion seconded by Mr. Lord and carried by unanimous vote.

Mr. Fiala asked if they were signed off on Parady yet. Mr. Ventres stated they were not signed off yet. They still need to finish the canisters. They will have to then run a check, and then go through a final checklist.

7. ADJOURNMENT

Motion by Mr. Fiala, seconded by Mr. Merrow to adjourn at 7:30 p.m.

Motion carried by unanimous vote.

Respectfully submitted,

Holly Pattavina