

**EAST HADDAM PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES**

**FEBRUARY 12, 2015**

**6:30 PM**

**EAST HADDAM FREE PUBLIC LIBRARY**

TRUSTEES PRESENT: Barbara Kiley; Eileen Schwartz; Maureen Gillis; Christine Antaya; Lucille Gardner; Shea Jezek; Celina Nelan.

TRUSTEES ABSENT: Dawn Barlow and Andrea Pascal.

GUESTS: Melissa Ziobron and Michael Gilroy

1. **Meeting called to order** at 6:30 pm by Co-chairperson Shea Jezek.
2. **Minutes from the January 8, 2015 meeting** : approved.
3. **Reports:**

**Director's Report:** A great deal of time was spent on the LION launch but it was successful and the LION staff were impressed at how quickly the barcodes were completed. There is a need for new furniture at EHFPL in Moodus. The budget has been prepared and there will be a meeting at the Town Annex at 4:30 pm on Feb. 17th for review. The Tech workshops have been scheduled -as well as an Author Visit. Michael is considering a Press Tour to visit town organizations to let them know about our services. Please come and see the new rug in the Children's Room at Rathbun.

**Financial Committee:** Members met to review the budget. In the future the Board needs to review the budget before it goes to the town. The main budget issues have to do with computers and a staff member upgrade.

**Program Development Committee:** Members are working on two programs: the AARP presentation for May 2<sup>nd</sup> and possibly a gardening program for late spring. Six goals have been chosen from the town survey and were reviewed at our meeting. Dawn will bring a giveaway item to the Friends' program on Feb 8<sup>th</sup> incorporating the theme : Check Us Out.

**Governance Committee:** Various updates were made to the Board Manual and the Board Calendar was updated for easier reading. We need a full slate of trustees for the November election by May. Trustees should decide by the March meeting.

4. **Unfinished Business:** We need to share subcommittee minutes with all trustees each month and send a copy to the Town Clerk. The calendar was discussed with issues concerning assignment of tasks.

5. **New Business:**

**Melissa Ziobron:** Our State Representative spoke to us on possible State Library issues and funding. There is concern this year about municipal funding being cut because of State deficits. Our main need is grants to help with capital improvements at the Rathbun. Melissa suggested STEIP(?) grants and federal sources which we can learn about by contacting Joe Courtney's regional staff in Norwich. Michael should prepare a document on library data and our needs and send it to her. She gave us wonderful examples of how to advocate for the library and organizations which could work with us and possibly provide new resources.

**Vote on domain name for EHPLS:** After discussion we approved easthaddamlibrarysystem.org as our new domain name for the Library System.

6. **Audience of Citizens:** No guests at the meeting.

7. **Meeting adjourned at 8:10 pm.**

**Minutes taken by Christine Antaya, Secretary**