

**EAST HADDAM PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**July 9, 2015**

**6:30 AT THE RATHBUN**

**TRUSTEES PRESENT:** Shea Jezek; Lucille Gardiner; Celina Nelan; Andrea Pascal; Eileen Schwartz; Maureen Gillis; Christine Antaya; Barbara Kiley.

**TRUSTEES ABSENT:** Dawn Barlow.

**ALSO PRESENT:** Michael Gilroy.

**CALL TO ORDER:** The meeting was called to order by Lucille Gardiner at 6:30 pm.

**APPROVAL OF MINUTES:** Minutes from the May 14, 2015 meeting were approved as read.

**REPORTS:**

**DIRECTOR'S REPORT:** The town lawyer will work on the Moodus building ownership issue next week. Kevin Reich, who is the interim facilities manager for the town, came to check on a water leak in Rathbun's Children's Room. The Facebook page and website are not up yet and that work, along with some new computers, should be completed within 1-2 weeks. The summer program is going very well.

**FINANCIAL COMMITTEE:** This committee did not meet this month, but Michael reported that the Special Revenue Fund has been set up. Maureen made a motion, seconded by Lucille Gardner, that we amend the Special Fund Policy that in the event that the Financial Committee has not been able to vote on appropriation of funds under \$5000, that the Board of Trustees may do so. Motion passed. Eileen then made a motion, seconded by Andrea, to spend the Barbara Boynton Fund of \$1005 for a Memorial Garden honoring Barbara Boynton at the East Haddam Free Public Library in Moodus. Motion passed.

**PROGRAM DEVELOPMENT COMMITTEE:** This committee did not meet. There was a discussion of keeping an idea book for programs which can be added to by both staff and the public. Can this be put on-line? We will discuss this at the August meeting. Staff manual will be worked on in the fall.

**GOVERNANCE COMMITTEE:** Members reviewed the calendar meeting dates and discussed a concern about e-mail voting.

**UNFINISHED BUSINESS:**

- Progress of staff cross training. This will happen in August.

**NEW BUSINESS:**

- Review of Year end Financials. Michael reported that the books are still open for last year but we will come in under budget for the last FY.
- Barbara made a motion, seconded by Lucille, to accept the generous donation of a granite bench in memory of Frances Kuzaro from her daughter Virginia Stankowski at the East Haddam Free Public Library in Moodus. Motion approved.

**AUDIENCE OF CITIZENS:** No one present.

**ADJOURNMENT:** The meeting adjourned at 7:05 pm.