

**Draft Minute of the Meeting
Municipal Facility Building Advisory Group
January 22, 2015 7:00
Location: Grange Hall**

Attendees:

Municipal Facility Building Advisory Group

David Morrison – Committee Member (DM)
Edward Blaschik-Committee Member (ECB)
Vincent Garofalo- Alternate Committee Member (VG)
 Paul Jorgenson-Silver Petrucelli Architects (PJ)
 Craig Mansfield- Director of Facilities (CM)
 Mark Walters – First Selectman (MW)
 Ernie Malavasi – Selectman (EM)
 Al Howat – Gibson Estimating (AH)

- **BOLDED NAMES ARE VOTING MEMBERS**

Item	Description	OPR	Due Date
1-1	Call to Order: The meeting of the Municipal Facilities Building Advisory Group was called to order at 7:00		
2-1	Approval of Agenda: ECB Motioned to approve the agenda with DM as a second. All voted approval		
3-1	Approval of Minutes from January 8, 2015: ECB made a motion to approve the meetings minutes. DM seconded the motion. All voted to approve the minutes.		
4-1	Discussion on Election of Chairman and Secretary This item was tabled.		
5-1	New Business: Presentation by AH: AH provided the group with a document overviewing the cost of the project based on the review by Gibson Estimating. Passed on the review AH feels that the pricing provided by O&G are conservative but fall within the appropriate range for a project this size.		

	<p>Based on the review AH feels that the total project as proposed will fall in the low \$20M range.</p> <p>PJ Noted that S/P had also review the estimates and there numbers match what Gibson had provided to the group.</p>		
5-2	<p>Programming Discussions: PJ passed out revised program and floor plans as requested from the last meeting. Major revisions included removing the Youth and Family Services, food and clothing bank.</p> <p>After Discussion, CM asked if it would be possible as a cost saving option to only demo the basement level and move all departments into the space on the upper level. PJ to revise plan and then we will need to look at cost estimates based on revised programming.</p>		
5-3	<p>Group continues to have major concerns over the large price tag of the project. The group hopes that by reducing the scope to only the main level will help bring the cost into line with moneys available.</p>		
6-1	<p>New Business: The Group agreed to move forward on preparing a bid package fir demoing the Ray portion as completing the Abatement as outlined in the Fuss and O'Neil Report.</p> <p>PJ to get a price for Demo Documents for the Ray portion of the building as well as all areas noted for abatement. S/P price will include working with Fuss and O'Neil on required abatement program.</p>		
8	<p>Audience of citizens: No comments</p>		
9	<p>Next meeting will be February 12, 2015:</p>		
10	<p>A motion to adjourn was made by EB and seconded by DM at 8:35 pm.</p>		

Submitted as approved via Committee on _____, for the record:

Secretary: _____ Date _____