

**Draft Minute of the Meeting  
Municipal Facility Building Advisory Group  
February 12, 2015 7:00  
Location: Grange Hall**

Attendees:

**Municipal Facility Building Advisory Group**

**Edward Blaschik-Committee Member (ECB)**  
**Vincent Garofalo- Alternate Committee Member (VG)**  
**Karan Conover – Committee Member (KC)**  
 Craig Mansfield- Director of Facilities (CM)  
 James Ventres – Land use Administrator (JV)  
 Ray Willey – O&G Industries (RW)

- **BOLDED NAMES ARE VOTING MEMBERS**

Item	Description	OPR	Due Date
1-1	Call to Order: The meeting of the Municipal Facilities Building Advisory Group was called to order at 7:00		
2-1	Approval of Agenda: ECB Motioned to approve the agenda with KC as a second. All voted approval with one abstention from KC.		
3-1	Approval of Minutes from January 22, 2015: ECB made a motion to approve the meetings minutes. VG seconded the motion. All voted to approve the minutes.		
4-1	Discussion on Election of Chairman and Secretary This item was tabled.		
5-1	Old Business: S/P was unable to attend due to weather. Paul Jorgensen emailed a propped updated layout which CM showed the group in the electronic version. Group thought it seemed to be a good working start knowing that we can always move people within specific spaces.  Group also felt that we needed to make a presentation to the BOS and BOF to update them on the project. The group felt very strong without the support of these groups there was no reason to push the project forward.		

5-2	Group continues to have major concerns over the large price tag of the project. The group asked RW to put together numbers based on the proposed layout that S/P has presented mothballing the basement area.		
6-1	<p>New Business:</p> <p>The group agreed that we needed to create a power point presentation and move towards a public hearing to present the project to the residents. CM to work with S/P about creating a draft as a starting point for the next meeting.</p> <p>S/P provided a price for Demo Documents for the Ray portion of the building as well as all areas noted for abatement. The cost presented is \$78,600 which includes Schematic Design, Construction Documents, Bid Assistance and Construction Administration. The price does not include the cost associated with Fuss and O'Neil creating an Environmental Abatement Specification.</p>		
8	Audience of citizens: No comments		
9	Next meeting will be February 26, 2015:		
10	A motion to adjourn was made by EB and seconded by VG at 7:40 pm.		

Submitted as approved via Committee on \_\_\_\_\_, for the record:

Secretary: \_\_\_\_\_ Date \_\_\_\_\_