

**EAST HADDAM PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**January 8, 2015**

**6:30 AT THE RATHBUN**

**TRUSTEES PRESENT:** Lucille Gardner; Celina Nelan; Barbara Kiley; Dawn Barlow; Eileen Schwartz; Andrea Pascal and Maureen Gillis.

**TRUSTEES ABSENT:** Christine Antaya and Shea Jezek.

**ALSO PRESENT:** Michael Gilroy, Betsy McIlvaine, Roger Stube.

**CALL TO ORDER:** The meeting was called to order by Lucille Gardner at 6:30.

**APPROVAL OF MINUTES:** Minutes from the December 11, 2014 meeting were approved.

**REPORTS:**

**DIRECTOR'S REPORT:**

Buildings: Appraisals of the paintings at the Rathbun will be done.

The Board of Selectmen meeting will be held on February 4, 2015 at the Grange Hall. All trustees are urged to attend.

Friends: Roger spoke and indicated that progress on upcoming February party. Also indicated that the Transition Committee is moving along.

**FINANCIAL COMMITTEE:**

Members received the Revenue and Expenses information along with the first draft of the 2015-2016 budget.

Received form that may be used to acknowledge gifts to the Library System.

**PROGRAM DEVELOPMENT COMMITTEE:**

Dawn proposed that the initials for the System will be EHLS for publicity purposes. Dawn made a motion that for branding and publicity purposes EHLS will be used. Celina seconded the motion and the motion passed. The AARP Fraud Program is currently scheduled for May 2, 2015 at 10:00 AM. Michael will speak with Brad Parker about using the Senior Center for the program.

**GOVERNANCE COMMITTEE:**

Melissa Ziobron will be at our February 12, 2015 meeting to answer our questions about changes in state law pertaining to public libraries and possibilities of state funding for libraries. Disaster Response Document should be read by Trustees. Mark Walter finished Michael's evaluation. Shea and Lucille will have the Board evaluation ready by the end of the month. The Staff Manual will be prepared.

**UNFINISHED BUSINESS:**

Status of the EHFPL Building. No word from Mark Walter on the status of the EHFPL Building.

**NEW BUSINESS:****SPEAKER: BETSY McILVANIE, PRESIDENT OF THE ACLB.**

Topic: Working Together. Betsy discussed how our Board was formed by Ordinance. She brought up the idea of a Regional Library System. CT towns are reluctant to move in this direction, even though we have regional school districts. We "may have" started a trend.

ACLB offers a course "Board Basics" which talks about how to have an effective library board. One suggestion: have a Recording Secretary who is not a board member. This allows all board members the opportunity to participate fully in board discussions. Another suggestion is to have a Board information packet which could include information on who the members are; how long their terms run; and other information.

Our Board is a governing board, as opposed to an advisory board. Library boards act like a board of education and relationships with the Selectmen and the Board of Finance are important.

Betsy also discussed and pointed out certain parts of the handout : "Working Together – Roles and Responsibilities " Guidelines.

**AUDIENCE OF CITIZENS:** No comments.

**ADJOURNMENT:** The meeting adjourned at 7:55pm.

Minutes taken by Trustee Barbara Kiley and completed by Secretary Christine Antaya.

