

EHPLS Minutes  
Governance Committee  
Moodus Branch  
February 4, 2015

Members present: Lucille Gardner, Maureen Gillis, Celina Nelan, Andrea Pascal

Also present: Mike Gilroy, Library System Director

Maureen called the meeting to order at 5:34 PM.

**UNFINISHED BUSINESS:**

**Updates to Board Manual:**

- Added the ACLB Handout on “Roles” as appendix
- Updated Financial Info
- Added “Maintain Board Calendar” as Governance role
- Added several Board Member cell phones for texting; need to obtain remaining numbers
- Need to discuss annual approval process for Budget at the Board meeting and add process to manual
- Need to discuss ACLB policies for possible EHLS policies at next Governance meeting
- Need to add process that all committees send agenda and minutes to all Trustees

**NEW BUSINESS:**

**Annual Board Calendar:**

- Revised page layout so it automatically fits on letter size paper

**Agenda and Minutes Postings:**

- On track

**2015 Library Slate**

- At a minimum, need name for 1 R slot
- Still need to know whether any/all of the 3 members up for reelection intend to run; the sooner we know, the better we can plan. 2 possible candidates (both D) will not be contacted until we know status of incumbents. We want to have full slate ready by May.

- Need to determine who/how the D and R slates should be discussed with D and R Town Committees.
- After slate is prepared, need to discuss possible officer slate.

Next meeting scheduled for March 4 at Moodus branch at 5:30 pm.  
Meeting adjourned at 5:55 PM.