

Elementary School Building Advisory Group  
Special Meeting Minutes  
Location: Grange Hall  
March 25, 2015  
7:00 p.m.

Attendees:

**Bob Weronik – Committee Member, Chairman (BW)**  
**Melissa Munster – Committee Member, Secretary (MM)**  
**Jason Guernon – Committee Member (JG)**  
**Brian Ouellette – Committee Member (BO)**  
Mark Walter – First Selectman  
Brian Reas - Superintendent  
Tracey Gionta – Board of Education Representative (TG)  
Craig Mansfield - Director of Facilities (CM)

Absent:

**John Crovo – Committee Member (JC)**  
**Nicholas Bonadies – Alternate Committee Member (NB)**  
Cindy Varricchio – Finance Director (CV)  
Jim Ventres – Land Use Administrator (JV)

• **BOLDED NAMES ARE VOTING MEMBERS**

I. Call to Order

BW called the meeting to order at 7:07 p.m.

II. Introduction of Superintendent

Mr. Reas introduced himself to the group, and the group welcomed him to the meeting and provided a brief history of the group's work.

III. Approval of Agenda

JG motioned with a second from BO to approve the agenda. MM noted that the agenda should be amended to state that the group is voting to approve the 8/6/14 meeting minutes (not the 7/9/14 meeting minutes). All present voted in favor with this one change. **Motion Passed.**

IV. Approval of Minutes from 8/6/14 meeting

BW noted that he had followed up with JC and NB after the 8/6/14 meeting, and both indicated that they did not want to continue with the group. BW also noted that the

following two typographical errors in the “Old Business” section needed to be fixed: changing “creators” to “craters” in the third paragraph, and changing “A discussed was held” to “A discussion was held” in the fourth paragraph. With those changes, JG motioned with a second from MM to approve the minutes. BW, JG, and MM voted in favor; BO abstained. **Motion passed.**

V. Old Business

The group reviewed updated project numbers from O&G and Gibbons, discussion points for the tri-Board meeting on 3/30/15, and the PowerPoint presentation that will be presented later at the public hearing. The group agreed on the presentation to the tri-board, and BW agreed to edit the handout that will be distributed at that meeting in accordance with the group’s discussion. TG agreed to follow-up with updated enrollment numbers, which are used to calculate state reimbursement for the project. The group also discussed funding options and the potential project timeline. It was noted that the public hearing, tentatively scheduled for 4/16, would fall during school vacation, which would likely need to be changed to accommodate parents and other stakeholders.

VI. New Business/Other

There was no discussion under this agenda item.

VII. Audience of Citizens

There was no discussion under this agenda item.

VIII. Next Meeting Date

The group agreed that the next meeting date would be Wednesday, April 8, 2015, 7PM, at the Grange Hall. MM agreed to post the agenda.

IX. Adjournment

MM motioned and JG seconded to adjourn at 8:27 p.m. All present in favor. **Motion Passed.**

Respectfully Submitted,

Melissa Munster  
Secretary