

**TOWN OF EAST HADDAM
WATER POLLUTION CONTROL AUTHORITY
July 21, 2015**

**Special Meeting Minutes
(Not yet approved by the Authority)**

1. CALL TO ORDER: Chairman Andrew Lord called the meeting to order at 7:05 p.m.

2. ATTENDANCE:

PRESENT: Andrew Lord, Edward Blaschik, Bob Casner, Richard Fiala, Richard Pettinelli, and Arthur Merrow.

ABSENT: John Russell

Andrew Lord appointed Richard Pettinelli to sit for John Russell.

OTHERS PRESENT: James Ventres

3. MINUTES:

No minutes were presented.

4. DISCUSSION

A) Water Planet Report

No one was present to give a report for The Water Planet Company.

B) Wastewater Treatment Plan Rehab

James Ventres reported that the plant rehab is 98% complete and he will be working on the STEAP grant submittal. There are three outstanding items that still need to be completed.

1. Rehabilitation of the concrete stairs.

James Ventres stated that he received a quote from Bafumi Masonry for \$4100.00 to rehab the stairs. This contract also comes with a 5 year warrantee on the work done.

A motion was made by Bob Casner to approve the repair of the concrete stairs by Bafumi Masonry for \$4100.00. The motion was seconded by Richard Fiala and carried unanimously.

2. Staining of the building

A motion was made by Mr. Merrow to approve the expenditure, not to exceed \$3000.00, for the power washing and staining of the two buildings. The motion was seconded by Mr. Blaschik and carried unanimously.

3. New Pumps

The members discussed the need for the new pumps. At this point, Mr. Ventres called Mr. Weaver. Mr. Weaver explained that the larger of the pumps needed was one of the two for the main tanks and the smaller is to remove the sludge from the decant tank. The members agreed that they were needed.

A motion was made by Bob Casner to authorize the Water Planet Company to obtain two additional bids for the needed pumps, with no bid to exceed \$7300.00. The motion was seconded by Mr. Merrow and carried unanimously.

C) Wastewater Treatment Plant Operations Contract

No Report

D) Discussion of Annual Operations & Maintenance Fees

The members discussed the balance in the WPCA account. Mr. Ventres reported the balance as of June 30, 2015 was \$53,422.00. It was noted that this balance is not enough if something major were to break.

The members reviewed a spread sheet provided by Mr. Ventres (see attached). Based on the contracted price for 2015 through 2018 the cost of operations for the entire district would be an estimated \$172,424.00. When dividing that by the number of Equivalent Dwelling Units (EDU) in the district which is 168.5, the cost per EDU would be \$1023.00.

At this time, 6:50 pm, Mr. Blaschik refrained from this part of the discussion as he has to leave for another meeting.

The members debated whether to increase the EDU fees to \$1050.00 per EDU or \$1025.00 per EDU. It was decided that the WPCA can set fees annually so they were comfortable with the \$1025.00 per EDU figure.

Mr. Lord noted that this amount would represent a 2.5% increase each year since the last increase and that the 2.5% is in line with inflation rates.

A motion was made by Mr. Fiala to set a public hearing in the second week of September to review a rate increase to \$1025.00 per EDU. The motion was seconded by Mr. Merrow and carried unanimously.

Mr. Ventres noted that the Hem Street property owned by Ms. Sahagen should be added to the public hearing call as a sewer district amendment.

A motion was made by Mr. Mr. Casner to add the Hem Street properties for consideration. The motion was seconded by Mr. Merrow and carried unanimously.

5. ADJOURNMENT

Motion by Mr. Fiala to adjourn the meeting at 7:10 pm. Motion seconded by Mr. Pettinelli and carried by unanimous vote.

Respectfully submitted,

Nancy Talbot