

EHPLS Minutes  
Governance Committee  
Rathbun  
Nov 13, 2015

Members present: Lucille Gardner, Maureen Gillis, Celina Nelan, Andrea Pascal

Also present: John Bielot, Joanne Roczniak, Vicki Riley-Pach, Eileen Schwartz, Mike Gilroy, Library System Director, Deb Denette (for swearing in)

Maureen called the meeting to order at 6:40 PM.

**SWEARING-IN:**

Deb Denette swore in the new trustees.

**NEW TRUSTEE ORIENTATION:**

The following items were discussed with the new Trustees:

- Board Manual: Brief Review of Contents; Role of Board; Bylaws
- Board Policies (in Manual) (vs. Library Policies)
- Committees
- Key Areas of Focus in 2015 (One Year Plan); Ad hoc planning committee for 2016
- Roles/Responsibilities (Trustees/Friends/Director)
- LION/Key Staff/Current Issues
- Upcoming Events/Activities: Staff Party; FOI Training; Board Calendar; Officer Elections; Budget Process

**NEW BUSINESS:**

The library system needs to reduce its budget by \$4,000 as its share of the grant money to be returned to the State. Ideas were discussed.

Meeting adjourned at 7:40 PM.