Town of East Haddam
Municipal Office Building Committee
January 26, 2017
DRAFT

1. CALL TO ORDER
The Regular Meeting of the East Haddam Municipal Office Building Committee was held on Thursday, January 26, 2017 at 7:00 p.m. at the Grange.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)
Municipal Office Building Committee Members: Chuck Smith, Edward Blaschik, Roy Parker, Al Howat, Erik Dill, and Tracey Gionta (BOE).

Absent Member(s): Craig Mansfield, Daniel Alexander, Phil Barlow, Harvey Thomas, Tiffany Quinn (P&R), and Sue Link (BOS).

Other(s) First Selectman Emmett Lyman, Paul Wojtowicz, Scott Scholl, and Thomas Romagnoli (Downes Construction), Frank Vacca and Christopher Till (Precision Engineering), David Stein (Silver Petrucelli), Denise Dill, Charlie Dickinson (recorded the meeting with a digital camera), and Ruth Ziobron (Recording Secretary).

3. APPROVAL OF MEETING MINUTES

A. January 12, 2017

Motion by Mr. Blaschik to approve the January 12, 2017 meeting minutes as presented. Second by Mr. Dill and unanimously passed.

B. January 12, 2017 Public Information Meeting

Motion by Mr. Blaschik to approve the January 12, 2017 meeting minutes as amended. Second by Mr. Dill and unanimously passed.

- **Page 2, 6th paragraph, strike "Ms. Zemienieski" and replace with "A Townsperson"**

4. OLD BUSINESS

A. Silver Petrucelli & Associates

The notice to bid has been published in the paper.

Mr. Parker requested the preservation of the front exterior entrance lighting. They are original lights from 1922 and may require refurbishing/restoration.

As a result of code review; Mr. Stein reviewed changes to the bathroom design. There will need to be full stair access to the attic.

Frank Vacca and Christopher Till (Precision Engineering) presented a Water Supply status update. It is filed at the Selectman's office. Water quality testing will be required. The wells will be used during construction. Mr. Wojtowicz noted new wells would remain as a line item expense in the budget until approval of the existing wells and questioned the timeframe. Mr. Till replied they would have the design ready in March.

The Recreation Commission had presented to the Inland and Wetlands Commission plans for the construction of athletic fields and storm water basins. It is an application for future construction. Randy Dill (IWWC) Chairman asked for feedback from the committee as to any potential impacts the project might have. Mr. Vacca stated they would provide the engineer the estimated 10 year flow/design necessary to go through the pipe. Mr. Vacca thought that the pipe was undersized. Mr. Blaschik stated if new wells were necessary, the plan documents had them located near the proposed fields and questioned how discharge would affect them.

B. Downes Construction

Downes Construction is establishing the budget. Requests for temporary fencing, temporary power/lighting, demolition and abatement, glass & glazing and HVAC units have been published. There will be a pre-bid conference January 30, 2017 at 10:00 am and a local business outreach at 1:00 p.m. on site. A local business list was reviewed and edited by the committee. Plans will be made available January 23, 2017. Bid Opening is scheduled for February 9, 2017 at 2 p.m.

Mr. Wojtowicz reviewed the local contractor's project summary. It is located at the Selectman's office.

C. USDA-The bid schedule will be submitted.

D. Subcommittee Update-nothing new

E. Public Relations

The Committee thanked Mr. Wojtowicz, Mr. Stein and Mr. Mansfield for their presentations during the Public Information meeting.

F. Bills and Invoices-There were none.

5. GENERAL DISCUSSION

The committee reviewed Randy Dill's question about any potential impacts the proposed new fields would have on the project. The committee suggested waiting for approval on the application until the Municipal Offices are complete. Mr. Stein agreed noting well location was not complete. There was concern with the drainage perking out into the area.

6. NEXT MEETING

A. February 9, 2017

The next scheduled meeting is Thursday, February 9, at 7 p.m. at the Grange.

7. Audience of Citizens

Mr. Dickinson asked if the public could attend the pre-bid walk. Mr. Stein replied yes stating the tour would be limited to areas where work was being bid on.

8. ADJOURNMENT

Motion by Mr. Blaschik at 8:00 p.m. to adjourn. Seconded by Mr. Parker and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary