

**East Haddam Economic Development Commission**  
**Regular Meeting Minutes**  
**December 1, 2016**

Attending: R. Casner; D. Bergeron; R. Parady; S. Smith; R. Snow  
Absent: J. Albuquerque; P. Rubenbauer; K. Staehly; F. Weissbach  
Guests: T. Smith

Mr. Casner called the meeting to order at 7:05 p.m. He sat Ms. Smith for Ms. Rubenbauer and Mr. Snow for Mr. Weissbach.

**Minutes** – The Commissioners reviewed the minutes from the October 6, 2016 meeting. Mr. Casner requested two revisions be made to the minutes.

MR. CASNER MADE A MOTION, SECONDED BY MR. PARADY, TO APPROVE THE MINUTES OF THE OCTOBER 6 2016 REGULAR MEETING AS AMENDED. UNANIMOUS AYE.

**OLD BUSINESS**

**Status Reports:**

1. **EDC Chairman Update**

- i. EDC Coordinator Position – Mr. Casner reported that the Town had received several applications for the Coordinator position. He advised that a committee of himself, Mr. Lyman, and Mr. Bergeron would meet in mid-December to review the applications and make a recommendation. He noted that, if necessary, the Commissioners could schedule a special meeting for December 19<sup>th</sup> to consider and vote on the committee's recommendation. Ms. Smith stated that she had applied for the position and would, therefore, abstain from EDC's vote on the matter.
- ii. Scenic Easement Application – Goodspeed Airport – Mr. Casner reported that the Gateway Commission was meeting this evening and that Mr. Mellon's attorney would present his request for a modified easement. He stated that the revised easement contains language providing public access rights to the area. Mr. Casner responded to several questions from the Commissioners regarding this issue.
- iii. Update on Zoning Revisions for IG Zone – Mr. Casner reported that he had received a letter from Shagbark requesting EDC's assistance in approaching the Planning and Zoning Commission regarding modifying the boundaries of its Industrial Zone. He stated that P&Z informed him the boundaries in that zone were changed in 2003; he advised that Shagbark would like to go back to the pre-2003 boundary. Mr. Casner noted that P&Z is open to making the changes.

The Commissioners reviewed several maps of the area and Mr. Casner responded to questions from the Commissioners. It was the consensus of the Commissioners that no property owners would be harmed by reverting to the pre-2003 boundaries.

MR. PARADY MADE A MOTION, SECONDED BY MS. SMITH, TO AUTHORIZE MR. CASNER TO PURSUE A CHANGE OF THE BOUNDARY OF THE INDUSTRIAL ZONE WHERE SHAGBARK IS LOCATED WITH THE PLANNING AND ZONING COMMISSION. UNANIMOUS AYE.

2. **First Selectmen's Report** – Mr. Lyman was not in attendance at this meeting. Consequently, no report was made.
3. **Goodspeed Landing Committee** – Mr. Casner reported that the appraisals of the land and buildings on the Town Office Site had been received and were lower than he had expected. He reviewed the report and advised that the appraised value was reduced by the projected cost to do a Phase III analysis and potential clean-up of the garage area. He noted that appraiser had also included values for the properties needed to create a new access to the property. The Commissioners agreed that the appraised value does not justify spending additional money on project at this time.

Mr. Casner advised that EDC had received a bill for the outstanding balance due the appraiser.

4. **Agriculture Committee** – There was no update on this agenda item.

5. Tourism Committee –

- i. Events Magazine/East Haddam News – Business Profiles – There was no update on this agenda item.

**NEW BUSINESS**

- 1. Mail Received – No mail was discussed at the meeting.
- 2. Pay Bills –

MR. PARADY MADE A MOTION, SECONDED BY MR. SNOW, TO APPROVE PAYMENT OF THE OUTSTANDING BALANCE OF \$7,000.00 TO RUSS, LLC FOR THE APPRAISAL OF THE TOWN OFFICE SITE LAND AND BUILDINGS. UNANIMOUS AYE.

- 3. Approve 2017 Meeting Dates – The Commissioners discussed the 2017 meeting dates and agreed to continue holding the Economic Development Commission meetings on the first Thursday of each month.

MR. BERGERON MADE A MOTION, SECONDED MR. PARADY, TO SCHEDULE THE 2017 ECONOMIC DEVELOPMENT COMMISSION MEETINGS FOR 7:00 P.M. IN THE GRANGE ON JANUARY 5, FEBRUARY 2, MARCH 2, APRIL 6, MAY 4, JUNE 1, JULY 6, AUGUST 3, SEPTEMBER 7, OCTOBER 5, NOVEMBER 2, AND DECEMBER 7. UNANIMOUS AYE.

**PUBLIC COMMENT**

There was no public comment at the meeting.

**OTHER, EDC ORDINANCE REVISION**

Mr. Casner reported that Haddam's First Selectwoman had reached out to himself and Mr. Lyman regarding a shared Economic Development Coordinator position. He advised that the three would meet to discuss her proposal.

In response to a question raised by Ms. Smith, Mr. Casner confirmed that the deadline to give notice of intention to terminate the Chatham Health District contract had passed. He noted that Haddam had withdrawn from its contract with Chatham Health District and has reported that they are very happy with their new provider. The Commissioners also discussed that State's proposal to consolidate health districts and to utilize a state-operated provider of services.

THERE BEING NO ADDITIONAL BUSINESS TO DISCUSS, MS. SMITH MADE A MOTION, SECONDED BY MR. PARADY, TO ADJOURN THE MEETING. UNANIMOUS AYE.

The regular meeting adjourned at 7:51 p.m.

Respectfully submitted,  
/s/ Sharon R. Wheeler  
Recording Secretary