

**EAST HADDAM PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**February 11, 2016**

**6:30 pm at the Rathbun Branch**

**TRUSTEES PRESENT:** Lucille Gardner; Joanne Rocznia; Andrea Pascal; Maureen Gillis; Dawn Barlow; Eileen Schwartz; Celina Nelan; John Bielot; Vicki Riley

**ALSO PRESENT:** Michael Gilroy (Director) and Joyce McCutcheon (Friends)

**CALL TO ORDER:** The meeting was called to order by Maureen Gillis at 6:35 pm.

**APPROVAL OF MINUTES:** Minutes from the January 14, 2016 meeting were approved by consensus as written.

**REPORTS:**

**DIRECTOR'S REPORT:**

Gary Hawes from the AG's office in Hartford has received the transfer information regarding the EHFP building.

ACLB membership has been renewed.

The Selectmen have not scheduled a meeting to review the Library budget for 2016/2017. A decision is expected by 2/17 as to when they will be reviewing our budget request. Michael will let the trustees know when that meeting will be and encourages attendance. March 8<sup>th</sup> the Rathbun branch will host Adult Coloring. Take Your Child to the Library last Saturday was well received. As a result the Rathbun branch will host a Saturday story hour the last Saturday of each month beginning March 26<sup>th</sup> at 11am. Tech nights hosted by the Leo's will begin at the Moodus Branch on Feb 24<sup>th</sup>.

**FINANCE COMMITTEE:**

There was discussion regarding the draft budget followed by a motion from Lucille to approve the draft budget, Joanne seconded. Draft budget was approved by the full board.

**PROGRAM DEVELOPMENT COMMITTEE:**

Staff badges were delivered to both Libraries – all staff are encouraged to wear during work hours.

Joanne wrote a nice article for East Haddam News promoting Tech nights.

Tote bags are in – Celina has written and submitted press release.

Lucille reviewed the survey results from last year and has summarized the results into categories. She will bring to next ad hoc planning committee meeting and share copies with library staff for their

information and reference in program planning.

There will be an initial “2017 Comer Anniversary” planning meeting to be held on March 21 at 7pm at Rathbun Branch.

**GOVERNANCE COMMITTEE:** No report, no meeting held.

**UNFINISHED BUSINESS:**

A meeting is scheduled for Feb 22 at 7pm at the Rathbun Branch to review and refine the one year plan draft.

**NEW BUSINESS:**

A discussion regarding food and drink was had. We will consult with the manufacturer of new rugs and other libraries before formalizing a policy.

**FRIENDS:**

Joyce reported on a joint book sale that the Friends of each branch will participate in to take place at the annual Historic Society tag sale. LEOs have been promised to help with the heavy lifting.

**ADJOURNMENT:** The meeting adjourned at 7:15 pm.

The next meeting of the East Haddam Public Library System will be on March 10th at the Rathbun Branch.