

EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

October 13, 2016

6:30 pm at the East Haddam Free Public Branch

TRUSTEES PRESENT: Maureen Gillis; Dawn Barlow; Eileen Schwartz; Celina Nelan; John Bielot, Vicki Riley

Absent: Andrea Pascal, Joanne Roczniak

ALSO PRESENT: Michael Gilroy

CALL TO ORDER: The meeting was called to order by Maureen Gillis at 6:30 pm.

APPROVAL OF MINUTES: Minutes from September 8, 2016 meeting were approved as written by consensus.

REPORTS:

DIRECTOR'S REPORT:

Michael reviewed his report. Of particular note was the Bobcat Lecture which will take place on Friday, Oct 21 – 6:30 at the Grange. Trustees are asked to contribute a refreshment.

Books for newborns – to be reviewed by the Program Committee and should be ready to launch by end of November.

We need to have more survey's filled out by non users – will reach out to Senior Center, Youth and Family Services and Parks and Recreation to see about getting more participation.

Discussion regarding maintenance vs capitalized expenses. Michael will check with Cindy V. to confirm we understand the policy.

FINANCIAL COMMITTEE:

Regarding the status of the EHFP building – Michael will follow up with Emmet Lyman regarding Probate and transfer of building. As for the quarterly report – maintenance was the only item that gave us concern.

PROGRAM DEVELOPMENT COMMITTEE:

Planning for Comer Celebration is a work in progress. Anita Ballek will design the plantings for the monument. Garden Club will donate some plantings. High School landscape design class will do planting.

Governance:

Discussion was had regarding opening on board – no candidates at this time.

UNFINISHED BUSINESS:

The Open House was a success. We discussed how to attract more people.

Handicap access – waiting on Ron Turner from facilities.

NEW BUSINESS:

The Reading Room Association needs a domain name for emails. Will also need to open a PO Box for mail.

The ACLB Conference will be on November 4th at University of Hartford. All trustees who want to attend need to let Michael know by October 21.

ADJOURNMENT: The meeting adjourned at 7:10 pm.

The next meeting of the East Haddam Public Library System will be on November 10 at the Rathbun Branch.