

Firehouse Renovation Building Committee, Town of East Haddam
November 18, 2015

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DRAFT

1. CALL TO ORDER

The Special Meeting of the East Haddam Firehouse Renovation Building Committee was held on Wednesday, November 18, 2015 at 7:04 p.m. at the Company 2 Firehouse.

Meeting Attendance: Brian Auld, Shawn Daigle, Dean Anderson (arrived 7:13), Bruce Dutch, Michael Davis, Kevin Cavallo and Ruth Ziobron-Recording Secretary.

Absent Member: Edward Smith, Jennifer Spencer and Raymond Swol

2. Approval of Agenda

Motion by Mr. Cavallo to approve the agenda with the following changes.

-Change date to November 18, 2015

-delete “by Kevin Matthews” under New Business

-add “Audience of Citizens”.

Second by Mr. Daigle and unanimously passed.

3. Approval of Minutes: Special Meeting of October 28, 2015

Motion by Mr. Dutch to approve the Special Meeting Minutes of October, 28 2015. Second by Mr. Daigle and unanimously approved.

4. New Business

A. George Fellner update

There was none.

Mr. Cavallo will contact Mr. Fellner to attend the next meeting.

B. Bid package and bid awards discussion

Mr. Auld reviewed his findings from his visit to Chesterfield Firehouse. W.R Allen and Company has performed their renovations.

Mr. Auld has an appointment November 24th with Plymovent for ventilation system estimates.

Mr. Auld reviewed email correspondences from Ed Smith regarding estimates to refinish bay flooring with Custom Concrete Company. This document is filed in the Selectman’s office. The estimate figures were \$3.50 to \$6.00 per square foot,

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depending on finishing preferences. Mr. Smith estimated approximately 9600 square feet for both firehouses @\$4.00 per square foot for a total of approximately \$38,000.

Mr. Auld reviewed email correspondences from Linda Zemienieski regarding questions. It is filed at the Selectman's Office.

1. Purchasing Ordinance (full ordinance were attached):

All contracts for, and single purchases of supplies, materials, equipment and contractual services (except utilities, gravel and materials necessary on an as needed basis) shall be based, when possible, on competitive bids if such purchase price exceeds fifteen thousand dollars (\$15,000). If the purchase can reasonably be anticipated to fall between seven thousand five hundred dollars (\$7,500) and fifteen thousand dollars (\$15,000) the purchase order shall be accompanied by documentation for 2 price quotes. This documentation shall be maintained in Town records for one (1) year. If such purchase price exceeds fifteen thousand dollars (\$15,000), the Selectmen, when possible, shall invoke an advertised\sealed bid process.

2. Prevailing Wages (statute 31-53 attached):

Prevailing wages required for new construction \$400K or more and renovation \$100K or more.

3. Bidding Process:

The Town Attorney (Al DiVincentis) will be invited to the next meeting to review the bidding process.

There will need to be a discussion with the Selectman's Office to determine if each firehouse may be split up into two bid projects.

The following document was distributed and discussed: As Built for Town of East Haddam Vol. Fire Dept. East Haddam, Conn. It is filed at the Selectman's Office.

Firehouse Company 1 proposed renovations:

- Exhaust Plymovent (approximately \$50,000).
- Kitchen renovations-cabinets, counters, floor and a hood fire suppression system (depends on Fire Marshal requirements).
- Change egress door in day room (requirement).
- New epoxy flooring in firehouse.
- Bathroom cosmetics. Currently, there are two bathrooms and a room with two showers (1 which does not work). Committee members would like to expand this area to two bathrooms, each with one shower. This may allow for the addition of a utility room.
- Bring brush truck to Company 2 to allow for more space for back to back ambulances. This will also provide for additional needed storage.
- Storage in bay area.
- Ceiling tiles, lighting, storage, cabinet replacement.
- Ceiling wiring for audio visual equipment.

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Committee members discussed the need for an architect in for renovations in Firehouse Company 1.

Motion by Mr. Dutch to hire George Fellner for architectural services at Firehouse Company 1 provided the estimate is below \$7,500. Second by Mr. Anderson and unanimously passed.

Firehouse Company 2 proposed renovations:

- Exhaust Plymovent (approximately \$50,000).
- Extended 2 full drive-thru bays.
- Roof replacement.
- New epoxy flooring in firehouse.
- Replace rotting steel around the bottom of the building.
- New tile and paint in the kitchen.
- Washer, dryer hook up.

Mr. Dutch shared conversations with Munger Construction. The additional bays may not need to be a stand- alone building but could be an addition to the existing bay without violating code requirements. There was concern with the lot line and if there would be room to drive next to the proposed bay addition. Mr. Dutch stated the proposed addition would allow 32 feet next to the addition to drive to the back of the building. There was concern with building over the oil separator. There would be a sealed cover inside the building.

C. Approval of meeting dates for 2016

Motion by Mr. Cavallo to approve the proposed 2016 meeting dates. Second by Mr. Daigle and unanimously approved.

This document is filed at the Town Clerk's Office.

D. Discuss any information received from other builders/architects

There was none.

6. General Discussion

There will be an Educational Freedom of Information Workshop held on Monday, November 30, 2015 at 7 p.m. at the Town Grange presented by Thomas Hennick hosted by the East Haddam Town Clerk's Office.

The next Firehouse Renovation Building Committee meeting will be Wednesday, December 2nd at 7 p.m. at Moodus Firehouse #2.

7. Audience of Citizens

There was none.

8. Adjournment

Motion by Mr. Dutch at 8:03 p.m. to adjourn. Seconded by Mr. Daigle and unanimously passed.

Respectfully submitted:

Shawn Daigle
Secretary