

Firehouse Renovation Building Committee, Town of East Haddam
February 3, 2016

Town of East Haddam
Firehouse Renovation Building Committee
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DRAFT

1. CALL TO ORDER

The Regular Meeting of the East Haddam Firehouse Renovation Building Committee was held on Wednesday, February 3, 2016 at 7:05 p.m. at the Company 2 Firehouse.

Meeting Attendance: Brian Auld, Bruce Dutch, Michael Davis, Kevin Cavallo, Jennifer Spencer, Raymond Swol (arrived 7:39), George Fellner, and Ruth Ziobron-Recording Secretary.

Absent Members: Dean Anderson, Shawn Daigle and Edward Smith.

Ms. Spencer was seated for Edward Smith.

2. Approval of Agenda

Motion by Mr. Dutch approve the agenda as presented. Second by Ms. Spencer and unanimously passed.

3. Approval of Meeting Minutes from January 20, 2016.

Motion by Ms. Spencer to approve the Regular Meeting Minutes of January 20, 2016 as presented. Second by Mr. Cavallo.

Favor: Spencer, Dutch, Davis,

Oppose: None

Abstain: Auld, Cavallo

Motion Passed.

4. New Business

A. Review any further information received from Architect George Fellner regarding the Company 1 Firehouse project. Items to include but not limited to: Lighting upgrade suggestions to the exterior and interior of the building, and further design to floor plan.

Mr. Fellner submitted final floor plan drawings for Company 1 Firehouse. These documents are located at Firehouse #2. PDF files of the floor plan drawings are filed at the Selectman's Office.

Mr. Fellner has completed all his sections of the specification book. The town will need to provide the Invitation to Bid and Town required specific sections to which Mr. Fellner will facilitate a meeting with town officials to acquire them. This will allow Mr. Fellner the ability to present the final project manual to the town. Mr. Fellner will be meeting on site with Mr. Reich on Friday to review the site plans.

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Mr. Fellner distributed a Preliminary Cost Estimate for the East Haddam Company No. 1 Firehouse Renovations for a total of \$225,588. This document is filed at the Selectman's Office.

The Re-seal/finish apparatus room floor cost estimate for labor and materials is \$3,000. Mr. Fellner was sent an email correspondence from Mr. Smith with a quote estimate from Custom Concrete solutions for @\$38,400 for both Firehouses. The email correspondence is filed at the Selectman's Office.

Responsive to questions, Mr. Fellner replied that he had received 2 quotes for the installation of lighting fixtures (labor only) quote for \$13,000. It includes throughout the firehouse with the exception of the bays. Mr. Fellner explained the quote also involved rewiring. The wiring in the day room would need to be changed because there is no logic in how the switches work.

Ms. Spencer stated of the need for air conditioning in the room with the phones and internet (mechanical room) because they tend to fail during the summer. This is not included in the Preliminary Cost Estimate. Committee members asked Mr. Fellner to provide air conditioning to the Preliminary Cost Estimate for the next meeting.

Committee members questioned if based on the Preliminary Cost Estimate; if there was adequate funding for both projects.

B. Review any information received from other prospective vendors, including but not limited to: architects, builders, and vehicle exhaust systems.

Mr. Dutch stated the Moodus Firehouse Subcommittee had not met. Mr. Dutch suggested the hiring of a Project Manager for the Moodus firehouse #2 project.

Mr. Dutch provided documentation by Munger Construction dated February 2, 2016 regarding Substantiate/Documentation of Value Engineering at an 8% combined overhead and profit mark-up. It is filed at the Selectman's Office.

Mr. Dutch noted Mr. Fellner's Preliminary Cost Estimate Contractor O/P was 15%.

Mr. Dutch noted of the importance of soliciting local quotes for the projects.

Committee members will contact the Town Attorney as well as Mr. Reich for guidance in this area. There was conflicting discussions with regards to who pays the Town Attorney (Firehouse or Selectman's Office). At the January 20, 2016 meeting, Attorney Doeg had told the committee the Selectman's Office was responsible. Further investigation on this matter is necessary.

C. Review any updates from town officials (Including but not limited to Planning and Zoning, Land Use, Building Inspector, or Public Works Director).
There was none.

6. Moodus Firehouse Subcommittee Report

There was none

7. General Discussion

Mr. Cavallo suggested a subcommittee to search for possible grant sources. Committee members will contact Mr. Mansfield and the Selectman's Office to see if they could provide grant writing services.

8. Overview of next meeting, to be held February 17, 2016

The next meeting will be Wednesday, February 16, 2016 at 7 p.m. at the Company 2 Firehouse.

9. Audience of Citizens

There was none.

9. Adjournment

Motion by Ms. Spencer at 7:52 p.m. to adjourn. Seconded by Mr. Dutch and unanimously passed.

Respectfully submitted:

Shawn Daigle
Secretary