

Firehouse Renovation Building Committee, Town of East Haddam

Town of East Haddam
Firehouse Renovation Building Committee
March 2, 2016
Adopted 3/16/2016

1. CALL TO ORDER

The Regular Meeting of the East Haddam Firehouse Renovation Building Committee was held on Wednesday, March 2, 2016 at 7:00 p.m. at the Company 2 Firehouse.

2. Attendance

Meeting Attendance: Brian Auld, Bruce Dutch, Michael Davis, Kevin Cavallo, Jennifer Spencer (arrived 7:02), George Fellner, Cindy Varricchio-Finance Director (departed 7:06p.m.) and Ruth Ziobron-Recording Secretary.

Absent Members: Raymond Swol, Shawn Daigle, Dean Anderson and Edward Smith.

Ms. Spencer was seated for Mr. Smith.

3. Approval of Agenda

Motion by Mr. Dutch to approve the agenda as presented. Second by Mr. Davis and unanimously passed.

4. Approval of Meeting Minutes from February 17, 2016.

Motion by Mr. Dutch to approve the Regular Meeting Minutes of February 17, 2016 as presented. Second by Mr. Davis and unanimously passed.

5. New Business

Mrs. Varricchio distributed and reviewed a Firehouse Renovations spreadsheet with invoices for approval by the committee. Mrs. Varricchio or Ms. Klinck-Town Treasurer will present the committee updated spreadsheets monthly for approval.

Motion by Mr. Dutch to approve line item CO#1 Upkeep/Repairs to Fellner Associates Architects LLC in the amount of \$4,137.50. Second by Mr. Davis and unanimously passed.

A. Review any further information in regards to the Company #1 project as presented in writing by Architect George Fellner

It was agreed to have a window air conditioner unit in the radio room. Mechanical/equipment room ventilation will need to be added to the plans because overheating is an issue.

B. Review any information received from other prospective vendors, including but not limited to: architects, builders, and vehicle exhaust systems.

Mr. Dutch highlighted the Firehouse Company #2 Renovation Building Subcommittee meeting held February 24, 2016. These meeting minutes are filed at the Selectman's Office.

A site plan will need to be developed. Roger Nemergut has offered to develop site plans at no charge. He does not do site elevations, a surveyor would need to be hired. Mr. Nemergut recommended Bob Weaver to perform the elevation portion of the site plans. It is estimated to cost approximately \$800.

Motion by Mr. Dutch to hire Bob Weaver to perform the elevations for the site plans not to exceed \$800.00. Second by Ms. Spencer and unanimously passed.

Motion by Mr. Dutch to hire Roger Nemergut to develop site plans at no charge. Second by Ms. Spencer and unanimously passed.

Mr. Dutch recommended hiring a project manager for the Firehouse Company #2 renovations. A RFP/RFQ will need to be written and approved by the Town Attorney for this project. Mr. Dutch will contact the Selectman's office to develop the RFP/RFQ bid document.

Mr. Dutch questioned if there was a need for a quick release exhaust system. A fan system, with sensors for smoke up high and CO down low could be installed to trigger the fans. There would be cost savings with this option. Mr. Dutch stated the quick release exhaust system was only of benefit when the trucks are sitting/running in the bay, which is not generally the case. A fan system with sensors would be less than half the cost of the Plymovent system. Committee members will visit stations with fan system and sensors for recommendations.

Mr. Auld stated there was currently 3 pieces of apparatus housed outdoors, plus a new apparatus to be delivered soon. Mr. Auld stated the additional bays at Company 2 were priority. Mr. Cavallo stated further discussion on this matter would be necessary.

C. Review any updates from town officials (Including but not limited to Planning and Zoning, Land Use, Building Inspector, Facilities Director, Public Works Director and Town Attorney).

Mr. Ventres has sent committee members the A2 survey. It will be used to develop site plans.

6. Moodus Firehouse Subcommittee Report

There was nothing new to add.

7. General Discussion: Updates on potential grant sources. Updates regarding a project manager for the Company #2 project as discussed.

There was nothing new to add.

8. Overview of next meeting, to be held March 16, 2016

The next meeting will be Wednesday, March 16, 2016 at 7 p.m. at the Company 2 Firehouse.

9. Audience of Citizens

There was none.

10. Adjournment

Motion by Mr. Dutch at 7:34 p.m. to adjourn. Seconded by Ms. Spencer and unanimously passed.

Respectfully submitted:

Shawn Daigle
Secretary