

Firehouse Renovation Building Committee, Town of East Haddam

Town of East Haddam  
Firehouse Renovation Building Committee  
July 6, 2016  
DRAFT

**1. CALL TO ORDER**

The Regular Meeting of the East Haddam Firehouse Renovation Building Committee was held on Wednesday, July 6, 2016 at 7:02 p.m. at the Company 2 Firehouse.

**2. Attendance**

Meeting Attendance: Brian Auld, Shawn Daigle, Edward Smith, Kevin Cavallo (arrived 7:06), Jennifer Spencer, Dean Anderson (arrived 7:11), George Fellner and Ruth Ziobron.

Absent Members: Bruce Dutch, Michael Davis and Raymond Swol.

Jennifer Spencer was seated for Michael Davis.

**3. Approval of Meeting Minutes**

**A. June 15, 2016**

**Motion by Mr. Smith to approve the June 15, 2016 meeting minutes as presented. Second by Mr. Daigle and unanimously passed.**

**4. New Business**

**A. Review any information regarding the bid specifications for a project manager for the Moodus Firehouse #2. This pertains to the AIA201 documents. Any updated information from George Fellner regarding these documents.**

Mr. Fellner received the final AIA documents on June 28<sup>th</sup> from Attorney Doeg and has completed the bid specifications. Mr. Fellner will meet with Ms. Zemieniski once the Planning and Zoning Commission has approved a meeting to finalize the town submitted elements of the bid package.

The Town has requested additional elevations (street front and side elevations) and a floor plan (layout showing the existing spaces with the new addition) for submittal to the Planning and Zoning Commission. Mr. Nemergaut will provide the required elevations. Mr. Fellner is hopeful that Mr. Nemergaut will perform the additional elevations by July 12<sup>th</sup>.

Mr. Fellner stated he could do the additional design work and updates to the bid specifications for \$1,600.

**Motion by Mr. Smith to allocate \$1,600 to hire Mr. Fellner to do the additional design work and updates to the bid specifications. Second by Mr. Cavallo and unanimously passed.**

Firehouse Renovation Building Committee, Town of East Haddam

Mr. Fellner will need access to Company 2 Firehouse on July 19<sup>th</sup> at 8:30 a.m. to get measurements for the additional design work.

Committee members agreed to a special meeting on July 27<sup>th</sup> to review Mr. Fellner's plans. Mr. Ventres has said that the project can be presented to the Planning and Zoning Commission on August 9, 2016.

**B. Review any further information regarding the proposed ventilation systems in both Firehouses.**

There was nothing new.

**C. Review any updates from town officials (Including but not limited to Planning and Zoning, Land Use, Building Inspector, Facilities Director, Public Works Director and Town Attorney).**

There was nothing new.

**5. General Discussion**

There was nothing new.

**7. Overview of next meeting, to be held July 20, 2016**

The July 20, 2016 meeting is canceled. The next meeting will be July 27, 2016. It will be a special meeting.

**8. Audience of Citizens**

There was none.

**10. Adjournment**

**Motion by Mr. Smith at 7:16 p.m. to adjourn. Seconded by Ms. Spencer and unanimously passed.**

Respectfully submitted:

Shawn Daigle  
Secretary