

Firehouse Renovation Building Committee, Town of East Haddam

Town of East Haddam
Firehouse Renovation Building Committee
December 7, 2016
Adopted January 4, 2017

1. CALL TO ORDER

The Regular Meeting of the East Haddam Firehouse Renovation Building Committee was held on Wednesday, December 7, 2016 at 7:00 p.m. at the Company 2 Firehouse.

2. Attendance

Meeting Attendance: Kevin Cavallo, Bruce Dutch, Shawn Daigle, Dean Anderson, George Fellner, Ron Turner and Ruth Ziobron-Recording Secretary.

Absent Members: Brian Auld, Ed Smith, Michael Davis, Raymond Swol and Jennifer Spencer.

3. Approval of Meeting Minutes from Regular Meeting dated November 16, 2016.

Motion by Mr. Dutch to approve the November 16, 2016 meeting minutes as presented and seconded by Mr. Daigle.

Favor: Cavallo, Dutch, Daigle

Oppose: None

Abstain: Anderson

Motion passed.

4. New Business

A. Review any further updates regarding the bid specifications for the Moodus Firehouse #2 including the current status of the bid.

Mr. Fellner's contract for Company 2 is to assist with the bid process. Once all bids have been reviewed he has fulfilled his contract obligations. Mr. Fellner will be involved with putting the Company 1 project out to bid when the committee is ready to proceed. Adjustments may be necessary to the bid documents for Company 1 pending the Town Attorney review of the specifications and development of the AIA contract.

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Committee Members reviewed the bid packages for renovations to the Company 2 Firehouse. These documents are filed at the Selectman's Office.

Contractor	Base Bid Two Bays	Alternate #1 One Bay	Total One Bay
G Donovan Associates, Inc	\$337,000.00	DEDUCT \$73,000.00 DEDUCT 21 Days	\$264,000.00
Pelletier Construction Management LLC	\$365,821.00	DEDUCT \$20,000.00 Days Not Noted	\$345,821.00
Diversity Construction Group LLC	\$410,600.00	DEDUCT \$99,500.00 DAYS Not Noted	\$311,100.00
Pat Munger Construction Co.	\$521,000.00	DEDUCT \$174,135.00 DEDUCT 35 Days	\$346,865.00

These quotes do not include the required exhaust system for the project.

There is concern with items not included in the contract/unforeseen expenses/change orders. Mr. Fellner suggested adding a 7% contingency.

Pat Munger Construction Co. page 3 of proposal under Division Two, it was noted that "Construction survey work and site plan development is **not included** at this time." violated the bid specification requirements. Pat Munger Construction provided the most detailed plans, with partial design work complete within the documents.

Mr. Fellner was concerned with Pelletier Construction's deduct of \$20,000 for an additional bay. Mr. Fellner stated he was comfortable with the base bid for two bays for G. Donovan Associates and Pelletier Construction. Mr. Fellner shared his conversations with G. Donovan Associates' references.

It was noted that approximately \$509,000 had been approved by the town for renovations to Company 1 and Company 2. Mr. Fellner's preliminary cost estimate for Company 1 is \$250,812, including contingencies, storage system and exhaust system.

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Mr. Cavallo noted going with 1 bay and removing a few items from Company 1's project would allow the projects to stay in budget.

Mr. Daigle stressed the importance of 2 bays to house a new tanker truck. Mr. Cavallo noted Company 1 was the Ambulance Base as well as the Emergency Operations Center, noting the importance of the necessary renovations.

Mr. Anderson suggested additional funding from the Ambulance and Firehouse budgets as well as adding some of the project into capital projects budget.

Mr. Dutch suggested setting a priority list for Company 1.

Mr. Turner stated 2 bays were not approved at referendum and re-appropriation of funds would require town approval and a priority list with the presentation would be helpful.

It was decided to interview the two low bidders at the next meeting.

Motion by Mr. Cavallo to invite G. Donovan Associates and Pelletier Construction Management to present their proposals at the December 21, 2016 meeting starting at 7 p.m. with 30 minutes to present their proposals. Second by Mr. Anderson and unanimously passed.

Mr. Daigle will call G. Donovan Associates and Pelletier Construction Management to attend the December 21st meeting.

Mr. Cavallo will add to the ambulance board meeting's agenda in January the development of a priority list.

B. Review any updates from town officials (Including but not limited to Planning and Zoning, Land Use, Building Inspector, Facilities Director, Public Works Director and Town Attorney).

There was nothing new.

5. General Discussion

Mr. Cavallo will contact Pelletier Construction Management's references before the next meeting. Mr. Fellner will attend the December 21st meeting and will help develop interview questions.

6. Overview of next meeting scheduled for December 21, 2016

The next regular meeting will be December 21, 2016 at 7 p.m.

7. Audience of Citizens

There was none.

8. Adjournment

Motion by Mr. Dutch at 8:14 p.m. to adjourn. Seconded by Mr. Daigle and unanimously passed.

Respectfully submitted:

Shawn Daigle
Secretary