



Elementary School Renovation Building Committee  
Regular Meeting  
Monday, March 7, 2016

### MINUTES

**Members Present:** Jason Guernon, Chairman  
Brian Ouellette, Vice Chairman  
Alyson Karpiej, Secretary  
Eric Barber, Treasurer  
Gregory Grinsfelder

**Members Absent:** Bryan Perry  
Elisa Bannon

**Other Present:** Kevin Reich, Director of Facilities  
Alan Jacunski, Jacunski Humes Architects  
Thomas Linden, Landscape Architects  
Cindy Hughson, Recording Secretary  
1 audience member

1. Call to Order

Chairman Guernon called the meeting to order at 7:00 pm.

2. Approval of the Minutes

**MOTION:** Mrs. Karpiej moved to approve the minutes of the Regular Meeting on February 27, 2016, seconded by Mr. Grinsfelder.

**FAVOR:** (5) All Present

**OPPOSED:** (0)

**ABSENT (2)** Bannon, Perry

**ABSENTIONS:** (0)

3. Discussion of the Elementary School Roof Replacement Project

Mr. Jacunski discussed the progress of the roof replacement. The ED049 has been filed with the State of Connecticut. The Plans and Specifications will be presented to the Board of Education on Tuesday for their approval.

Mr. Jacunski researched a question from the last meeting in regards to extended warranties on the gym/300 wing roof. There is a warranty available for purchase after the current warranty expires in 6 years. It is costly, but the committee can revisit the idea at that time.

4. Discussion on Elementary School Boiler Replacement Project

The Plans and Specifications for the Boiler are not complete yet, the Board of Education will have to approve these plans once finished.

5. Discussion on Elementary School Parking Lot Design Project

Mr. Linden discussed the need for test borings of the current parking lot to see the current gravel and sub-base below the pavement. The cost of these borings will be approximately \$8000. The information gained from the results of the borings could save up to \$250,000. Mr. Linden will coordinate scheduling this with the school.

**MOTION:** Mr. Grinsfelder moved to approve the expense for test borings of the Elementary School parking lot in the amount of approximately \$8,000, seconded by Mr. Barber.

**FAVOR:** (5) All Present  
**OPPOSED:** (0)  
**ABSENT (2)** Bannan, Perry  
**ABSECTIONS:** (0)

6. Discussion of Public Forum on March 17

Public Forum to present the progress of the committee and the design concept is scheduled for March 17 at 7:00pm in the High School Auditorium. Mr. Jacunski and Mr. Linden will be present.

7. Review and possible action on the current invoices

None at this time

8. General Discussion/Next Meeting Date

- a. Next meeting will be the regular meeting on March 21<sup>st</sup> at 7:00pm in the Elementary School room 205.

9. Audience of Citizens

A representative from CREC Project Management inquired on the status of the state filings.

10. Adjournment

**MOTION:** Mr. Grinsfelder moved to adjourn at 7:45 pm, seconded by Mr. Ouellette.

**FAVOR:** (5) All Present  
**OPPOSED:** (0)  
**ABSENT (2)** Bannan, Perry  
**ABSECTIONS:** (0)

Respectfully Submitted,

Alyson Karpiej  
Secretary