



East Haddam Schools Capital Improvements Building Committee  
Meeting  
January 7, 2016

## MINUTES

**Members Present:** Marc Piscioti, Chairman  
Deborah Fiala  
Joe Spurgeon  
Gary Albanese

**Other Present:** Brian Reas, Superintendent of Schools  
Cindy Varricchio, Director of Finance  
Kevin Reich, Facilities Director  
Cindy Hughson, Recording Secretary

1. Call to Order

Chairman Piscioti called the meeting to order at 5:20 pm.

2. Executive Session

**MOTION:** Mr. Spurgeon moved to enter into executive session, and invite Superintendent Reas, Mr. Reich, and Mrs. Varricchio, for the purpose of conducting interviews of architectural firms, seconded by Mrs. Fiala.

**FAVOR:** (4) All Present  
**OPPOSED:** (0)  
**ABSENT:** (0)  
**ABSENTIONS:** (0)

**MOTION:** Mr. Spurgeon moved to exit executive session at 7:02 pm, seconded by Mrs. Fiala.

**FAVOR:** (4) All Present  
**OPPOSED:** (0)  
**ABSENT:** (0)  
**ABSENTIONS:** (0)

3. Evaluation of Submitted Bids

Chairman Piscioti and Superintendent Reas discussed the bid submission process.

4. Selection of Firm

Each member present entered in the rating given to each of the 3 bid companies based on the *Quality Based Selection Form/Interview Evaluation Form*. Copies are available at the Board of Education office.

B&L Companies: 71/84

Kaestle Boos Associates: 80/84

Jacunski Humes Architects: 83/84

**MOTION:** Mr. Spurgeon moved to award the *Nathan Hale Ray High School Roof Replacement Design and Construction Administration Services* contract to Jacunski Humes Architects and authorize the Superintendent of Schools and Chairman of the Capital Improvements Building Committee to negotiate the terms of the contract within the scope of the RFP, seconded by Mr. Albanese.

**FAVOR:** (4) All Present  
**OPPOSED:** (0)  
**ABSENT:** (0)  
**ABSENTIONS:** (0)

5. General Discussion of Timeline

Superintendent Reas discussed the item of concern expressed by several of the architectural firms in regards to the costs related to the roof replacement versus the budget that the town has set aside. This may impact the overall timeline of the project.

6. Adjournment

**MOTION:** Mrs. Fiala moved to adjourn at 7:25pm, seconded by Mr. Albanese.

**FAVOR:** (4) All Present

**OPPOSED:** (0)

**ABSENT:** (0)

**ABSECTIONS:** (0)

Respectfully Submitted,

Marc Piscioti,  
Chairman of the Committee