

Town of East Haddam
Space Planning Sub-Committee
February 4, 2016

1. CALL TO ORDER

The Space Planning Sub-Committee Meeting was called to order on Thursday, February 4, 2016 at 6:01 p.m. at the Grange Hall.

2. Attendance

Space Planning Sub-Committee attendance: Erik Dill, Roy Parker, Chuck Smith, Edward Blaschik and Craig Mansfield.

Other(s): Ruth Ziobron-Recording Secretary.

3. Review questionnaire and cover letter

The sub-committee reviewed and edited a Space Needs Assessment Questionnaire and cover letter. They will be sent to department heads tomorrow.

4. Adjournment

The subcommittee adjourned at 6:45 p.m.

Respectfully submitted;

Erik Dill
Secretary