

Board of Selectmen  
Nathan Hale Ray High School Auditorium  
April 19, 2016  
Special Meeting Minutes

Selectmen Present: Mark Walter, First Selectman; Ernie Malavasi, Selectman.

Absent: Susan Link, Selectman

Board of Finance Members Present: Raymond Willis, Chairman; Robert Bennett, Secretary; William DiCristofaro, Bruce Dutch, Harvey Thomas

Also Present: Cindy Varricchio, Finance Director; Brian Reas, Superintendent of Schools; Bryan Perry, Chairman of the Board of Education; Deb Denette, Town Clerk and Recording Secretary; Approximately 25 individuals were present in the audience

The Pledge of Allegiance was recited.

1. First Selectman Walter called the Board of Selectmen meeting to order at 7:25 pm during the Board of Finance meeting as both boards were required to take action on many of the same agenda items.

2. Unfinished Business

- A. Elementary School Renovation Project Amendment Resolution: Mr. Walter requested Superintendent Reas discuss the Elementary School Renovation Project. Mr. Reas stated that there are two separate committees, one known as the East Haddam Schools Capital Improvement Building Committee that has been addressing asbestos abatement issues at the elementary school and the Elementary School Renovation Building Committee that is addressing a roof replacement, parking lot issues and boiler replacements. Mr. Reas stated that for purposes of clarity and continuity they would like to move the asbestos project to the Elementary School Renovation project. Mr. Reas also stated that the Committee's charge is to provide repairs to the parking lot; he stated that for safety concerns with keeping students from crossing bus lanes and for ADA compliance, the Board of Education would like to add a reworking of the bus route, including the construction and repair of sidewalks any parking lot and road pavement work related thereto, to the scope of the project.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to adopt the following resolution:

WHEREAS, an appropriation and bond authorization resolution ("Resolution") to fund certain improvements at East Haddam Elementary School (the "Project"), entitled,

**"RESOLUTION AUTHORIZING AN APPROPRIATION OF  
\$2,707,000 FOR IMPROVEMENTS TO THE EAST HADDAM  
ELEMENTARY SCHOOL AND THE FINANCING OF SAID**

APPROPRIATION BY THE ISSUANCE OF BONDS AND  
NOTES IN AN AMOUNT NOT TO EXCEED \$2,707,000.”

was submitted to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at a Special Town Meeting of the Town of East Haddam (the “Town”) held on June 4, 2015 at the Town Hall; and

WHEREAS, the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, removed the Resolution on the call of the Special Town Meeting for submission to the voters for a “yes” or “no” vote by voting machine on June 16, 2015; and

WHEREAS, the voters approved the Resolution on such referendum date; and

WHEREAS, the Board of Selectmen seeks to amend the Resolution to expand the Project to include the reworking of the bus route to improve vehicle traffic flow for safety reasons, the construction and repair of sidewalks and any parking lot and road pavement work related thereto, and seeks the approval of such amendment by the electors and citizens eligible to vote at town meetings of the Town;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF EAST HADDAM:

That the Resolution be revised as follows and that such revision be recommended to the Board of Finance for its adoption:

The language contained in the Resolution that reads:

(1) That the Town appropriate the sum of \$2,707,000 for costs related to improvements at the East Haddam Elementary School, including, without limitation, the costs of (i) the replacement, repair and renovation of roofs and the installation of a new drainage system, (ii) the replacement and installation of boilers, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, (iv) the pavement resurfacing, sealing and repair of the parking lots, (v) the preparation and printing of bid documents, cost estimate reports and studies, informational materials and other preliminary materials, studies and reports, and (vi) design, construction, materials, engineering, architectural, legal, administration, temporary and permanent financing, costs of issuance, printing, capitalized interest and any other costs and expenses related thereto, all of the above with such changes as the Board may approve (the “Project”). The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project if funds are insufficient to complete all components of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

is hereby amended to read:

(1) That the Town appropriate the sum of \$2,707,000 for costs related to improvements at the East Haddam Elementary School, including, without limitation, the costs of (i) the replacement, repair and renovation of roofs and the installation of a new drainage system, (ii) the replacement and installation of boilers, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, (iv) the pavement resurfacing, sealing and repair of the parking lots, (v) the reworking of the bus route, including the construction and repair of sidewalks and any parking lot and road pavement work related thereto, (vi) the preparation and printing of bid documents, cost estimate reports and studies, informational materials and other preliminary materials, studies and reports, and (vii) design, construction, materials, engineering, architectural, legal, administration, temporary and permanent financing, costs of issuance, printing, capitalized interest and any other costs and expenses related thereto, all of the above with such changes as the Board may approve (the "Project"). The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project if funds are insufficient to complete all components of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

FURTHER RESOLVED, that, should the Board of Finance approve the foregoing resolution, the Board of Selectmen hereby calls a Special Town Meeting of the Town to be held on May 3, 2016 at the Town Hall located on Town Street, East Haddam, Connecticut at 8:00 p.m., and submits the foregoing resolution to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at said town meeting, the notice of such meeting to be published as required by the Connecticut General Statutes.

The motion carried unanimously.

**Board of Finance Resolution**

Mr. Willis requested a motion by the Board of Finance regarding the same item. He was advised that there is sufficient funding within the project to cover the additional cost. Mr. Bennett motioned, Mr. Thomas provided the second that the Board of Finance adopt the following resolution:

WHEREAS, an appropriation and bond authorization resolution ("Resolution") to fund certain improvements at East Haddam Elementary School (the "Project"), entitled,

"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$2,707,000 FOR IMPROVEMENTS TO THE EAST HADDAM ELEMENTARY SCHOOL AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF BONDS AND NOTES IN AN AMOUNT NOT TO EXCEED \$2,707,000."

was submitted to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at a Special Town Meeting of the Town of East Haddam (the “Town”) held on June 4, 2015 at the Town Hall; and

WHEREAS, the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, removed the Resolution on the call of the Special Town Meeting for submission to the voters for a “yes” or “no” vote by voting machine on June 16, 2015; and

WHEREAS, the voters approved the Resolution on such referendum date; and

WHEREAS, the Board of Finance seeks to amend the Resolution to expand the Project to include the reworking of the bus route to improve vehicle traffic flow for safety reasons, the construction and repair of sidewalks and any parking lot and road pavement work related thereto, and seeks the approval of such amendment by the electors and citizens eligible to vote at town meetings of the Town;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF FINANCE OF THE TOWN OF EAST HADDAM:

That the Resolution be revised as follows and that such revision be recommended to the electors and citizens eligible to vote at town meetings of the Town:

The language contained in the Resolution that reads:

(1) That the Town appropriate the sum of \$2,707,000 for costs related to improvements at the East Haddam Elementary School, including, without limitation, the costs of (i) the replacement, repair and renovation of roofs and the installation of a new drainage system, (ii) the replacement and installation of boilers, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, (iv) the pavement resurfacing, sealing and repair of the parking lots, (v) the preparation and printing of bid documents, cost estimate reports and studies, informational materials and other preliminary materials, studies and reports, and (vi) design, construction, materials, engineering, architectural, legal, administration, temporary and permanent financing, costs of issuance, printing, capitalized interest and any other costs and expenses related thereto, all of the above with such changes as the Board may approve (the “Project”). The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project if funds are insufficient to complete all components of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

is hereby amended to read:

(1) That the Town appropriate the sum of \$2,707,000 for costs related to improvements at the East Haddam Elementary School, including, without limitation, the costs of (i) the replacement, repair and renovation of roofs and the installation of a new

drainage system, (ii) the replacement and installation of boilers, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, (iv) the pavement resurfacing, sealing and repair of the parking lots, (v) the reworking of the bus route, including the construction and repair of sidewalks and any parking lot and road pavement work related thereto, (vi) the preparation and printing of bid documents, cost estimate reports and studies, informational materials and other preliminary materials, studies and reports, and (vii) design, construction, materials, engineering, architectural, legal, administration, temporary and permanent financing, costs of issuance, printing, capitalized interest and any other costs and expenses related thereto, all of the above with such changes as the Board may approve (the "Project"). The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project if funds are insufficient to complete all components of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

The motion carried unanimously.

- B. East Haddam Schools Capital Improvement Project Charge Amendment Resolution: The Board of Education has asked that the Board of Selectmen remove the asbestos project at the Elementary School from the CIP Committee and move it to the Elementary School Renovation Building Committee. It makes more sense to have one committee working in the school. The Board also had a request from the State Department of Education and a resident asking that the board identify more clearly the names of the schools where the previous work was completed.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to send the following change to the charge of the East Haddam Schools Capital Improvements Building Committee to town meeting:

RESOLVED: That an East Haddam Schools Capital Improvements Building Committee is hereby established for the purpose of the completion of the following projects:

- Electrical upgrade at the East Haddam Elementary and Former Nathan Hale-Ray Middle Schools;
- Roof replacement at the Former Nathan Hale-Ray Middle School;
- Asbestos tile removal/tile replacement in the East Haddam Elementary School;
- Asbestos tile removal/tile replacement in the Former Nathan Hale-Ray Middle School;
- Boiler Replacement/Asbestos Removal at the Former Nathan Hale-Ray Middle School;
- Window Replacement at the Former Nathan Hale-Ray Middle School;
- Roof replacement at the East Haddam Elementary School;
- Fire Alarm System at the East Haddam Elementary School;
- Chimney Replacement at the Nathan Hale-Ray High School;
- Roof Replacement at the Nathan Hale-Ray High School;
- Water Supply System Replacement at the East Haddam Elementary School;
- ~~Asbestos ceiling tile removal/tile replacement in the Elementary School;~~ and

- Underground oil storage tank replacement at the East Haddam Elementary School. The motion carried unanimously.

C. Elementary School Renovations Building Committee Charge Amendment

Resolution: Mr. Walter noted that the changes necessary are done as strikethroughs for deletions and underlines for added text.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to amend the charge of the Elementary School Renovation Building Committee to include the asbestos ceiling tile removal/replacement project and its corresponding cost and revise the parking area scope and send amendments to town meeting for approval with the following resolution:

RESOLVED: That an Elementary School Renovation Building Committee is hereby established for the purpose of the design and construction of improvements at the East Haddam Elementary School to include (i) the replacement, repair and renovation of roofs and the installation of a new drainage system, (ii) the replacement and installation of boilers and associated equipment, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, ~~(iv) the pavement resurfacing, sealing and repair of the parking lots.~~ (iv) the repair and renovation of the parking lots and associated walkways including modifications for a dedicated parent drop-off and an addition of approximately 16,000 square feet for an isolated bus loop.

BE IT FURTHER RESOLVED: That the duties of the Elementary School Renovation Building Committee include the addition of item (v) asbestos ceiling tile removal/tile replacement project.

Section 1. The Committee shall consist of 7 members and 2 alternates, to be appointed by the Board of Selectmen. The term of office of said members shall continue until the project is complete and accepted by the town and the committee is discharged, except that any member may resign or be removed by a vote of the Board of Selectmen at any time. Any vacancy on the Committee shall be filled by the Board of Selectmen. The Committee shall select its own chairman, vice chairman, secretary and treasurer. This committee shall answer to the Board of Selectmen and shall make quarterly progress reports to the Board of Selectmen.

Section 2. The members of the Committee shall not receive any compensation for their services. The necessary expenses of the committee shall be included in the estimated project cost and any appropriation to be requested by the Committee from the Town. All records of the Committee shall be filed with the Town Clerk and open to public inspection in accordance with applicable state statutes.

Section 3. The Town of East Haddam Land Use Administrator, Facilities and Finance Directors as well as a Board of Education Representative will serve as advisory staff to the committee.

Section 4. The Committee shall have the following powers and duties:

- (a) To consult with the Board of Education and its administrators concerning the plans for said project and its construction and the schedule therefore;
- (b) To develop schematic drawings and outline specifications for the project and to review and approve all plans for said project, and to supervise and/or provide for the proper supervision of the project in the Town's best interest;
- (c) To assist in the application for any grants that may be available to the Town for said project, and provide or execute any necessary documentation for such a grant application;
- (d) Within the approved appropriation for items i to iv noted above of \$2,707,000, and subject to the limits thereof, to contract with architects, engineers, contractors and others in the name and on behalf of the town to design, build and complete the project, and approve all design and construction expenditures for the project.
- (e) Within the approved appropriation for item v added above of \$150,000, and subject to the limits thereof, to contract with architects, engineers, contractors and others in the name and on behalf of the town to design, build and complete the project, and approve all design and construction expenditures for the project.

Section 5. Upon completion of the school building project, the Committee shall make a complete report and accounting to the Board of Selectmen.

The motion carried unanimously.

### 3. New Business

- A. 2016-2017 Proposed Budget Resolution: Mr. Walter noted that the Board of Finance passed a motion to ask the Selectmen to send the budget to Town Meeting then referendum.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to adopt the following resolutions:

RESOLVED, that a Special Town Meeting is hereby called to be held on May 3, 2016 at 8:00 p.m. in the Town Meeting Hall on Town Street in the said Town of East Haddam, Connecticut (the "Town Meeting"), to consider the resolution recommended and approved by the Board of Finance at its meeting held on April 19, 2016 to approve the budget of \$31,150,888 for fiscal year 2016 – 2017.

BE IT FURTHER RESOLVED, that the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, as amended, hereby removes the item described above on the call of the Town Meeting for submission to the voters on May 17, 2016 for vote by paper ballots or voting machine ballot labels by the voters entitled to vote at the Town

Meeting between the hours of twelve o'clock p.m. and eight o'clock p.m. at the Town Meeting Hall, East Haddam, Connecticut under the following heading:

Shall the Town of East Haddam budget of \$31,150,888, as recommended by the Board of Finance for fiscal year 2016- 2017 be approved?

The moderator of the Town Meeting shall adjourn such meeting after reasonable discussion of such item and conclusion of such other business as may properly come before the Town Meeting and order such vote by paper ballots or voting machine ballot labels in accordance with this resolution and Section 7-7 of the Connecticut General Statutes.

BE IT FURTHER RESOLVED, that the voters at the Town Meeting shall determine whether the polls shall be open at six o'clock a.m. to conduct the referendum on May 17, 2016 and this resolution is hereby added to the agenda of such meeting.  
The motion carried unanimously.

- B. Grant Acceptance – Control of Aquatic Invasive Species Grant 2016 – Moodus Reservoir: Mr. Walter noted that East Haddam has received a \$6,000 grant from DEEP for the Moodus Reservoir for Control of Aquatic Invasive Species.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to adopt the following resolution to be referred to the Board of Finance and then Town Meeting for approval:

RESOLVED, that a grant in an amount of \$6,000.00 is hereby accepted from the State of Connecticut, Department of Energy and Environmental Protection, to provide funding for Control of Aquatic Invasive Species Grant “Control Fanwort and Variable Milfoil at Moodus Reservoir” upon the terms and conditions set forth in the Grant Agreement.

BE IT RESOLVED, that it is in the best interest of the Town of East Haddam to enter into contracts with the Department of Energy and Environmental Protection.

IN FURTHERANCE OF THIS RESOLUTION, Mark B. Walter, the First Selectman, is duly authorized to enter into and sign said contracts on behalf of the Town of East Haddam. Mark B. Walter currently holds the office of First Selectman and has held that office since November 7, 2007. The First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the local, state or federal government in connection with said contract and to execute any amendments, rescissions, and revisions thereto.

Mr. Malavasi questioned whether there were any matching funds required. Mrs. Varricchio responded that matching funds have already been accounted for in the towns' budget.

The motion carried unanimously.



### **Board of Finance Resolution**

Upon the request by Mr. Willis for action on grant acceptance – Control of Aquatic Invasive Species Grant 2016 – Moodus Reservoir, Mr. Bennett motioned, Mr. Thomas provided the second to accept the Control of Aquatic Invasive Species Grant – Moodus Reservoir in the amount of \$6,000 (revenue account 33050-43000-G1601 and expense account 33055011-58820-G1601) and to recommend to the Board of Selectmen to schedule a Town Meeting for approval. Mr. Bennett inquired if this action would necessitate additional funding requests for the other lakes. Mrs. Varricchio reiterated that the Lakes Association already receive funding from the Town. The motion carried unanimously.

- C. Bone Mill road Bridge Discussion: Mr. Walter noted that the State of Connecticut closed the Bone Mill Road Bridge to vehicular traffic in 2014 because the steel carry beams had corroded to the point where they are a fraction of their original thickness. At that time Public Works Director, Beth Lunt, worked with the State of Connecticut and WMC Consulting Engineers to review our options. In 2014 the state notified us that we would be eligible for a grant through the Local Bridge Program. Since that time Ms. Lunt has been proceeding to evaluate costs and the next steps. The anticipated cost to replace the bridge is \$476,250 and the state's reimbursement is at 47.50% or \$226,219. The net cost to the Town is approximately \$250,031. It is to be noted that the Board of Finance has made a recommendation for a special appropriation in the amount of \$476,250 (transfer to capital projects fund 10549010-59700 for expense account 33250013-58923-C0070) for the Bone Mill Road Bridge project with the understanding that the State of Connecticut has committed to fund 47.50% of the eligible project costs through the Local Bridge Program Grant. Their recommendation will need approval at Town Meeting.

Mr. Malavasi noted concerns from neighbors regarding the type of design ultimately constructed. He was concerned that their design ideas may result in costs in excess of what is presently available. Mrs. Varricchio noted that the town may not expend beyond what is approved without approval of the two boards and the legislative body.

- D. Foxtown Road Bridge Resolution: Mr. Walter explained that this resolution will authorize the design portion of this project.

Motion made by Mr. Walter, seconded by Mr. Malavasi, that the Board of Selectmen hereby adopts the following resolution to be referred to the Board of Finance and Town Meeting for approval:

RESOLVED, That the Town Meeting accept a grant in the amount of \$265,000 for 100% of the costs for the development of contract plans, specifications and estimates in conjunction with the replacement of Foxtown Road Bridge (Bridge No. 04651) over the Eightmile River utilizing Federal and State Funds from the Highway Bridge Program. Said grant shall be funded by state and federal grants as are available to the Town.

BE IT FURTHER RESOLVED, That Mark B. Walter, First Selectman, be, and hereby is,

authorized to sign the agreement entitled "Agreement between the State of Connecticut and the Town of East Haddam for the Development of Contract Plans, Specifications and Estimates in conjunction with the Replacement of the Foxtown Road Bridge (Bridge No. 04651) over the Eightmile River utilizing Federal Funds from the Highway Bridge Program.

The motion carried unanimously.

#### **Board of Finance Resolution**

Mr. Willis requested the Board of Finance to act on its motion:

Mr. DiCristofaro motioned, Mr. Bennett provided the second to accept the Federal and State grant funds from the Highway Bridge Program in the amount of \$265,000 (a 100% grant with no town match) for the purpose of the development of contract plans, specifications and estimates in conjunction with the replacement of the Foxtown Road Bridge (Bridge No 04651) over the Eight mile River and to recommend to the Board of Selectmen to schedule a town meeting for approval.

Mr. Willis requested a motion to adjourn. Mr. Dutch provided the second at 7:43 pm. The motion carried unanimously. The Board of Selectmen meeting continued.

- E. Call for Town Meeting: Mr. Walter noted the various items to be approved at Town Meeting.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to approve the following call for town meeting:

The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that a Special Town Meeting will be held in the Town Hall on Town Street in the said Town of East Haddam at 8:00 p.m. on Tuesday, May 3, 2016 for the following purposes, to wit:

Item 1: To consider and discuss (but not to vote on) the Town Budget for the 2016-2017 fiscal year in the amount of \$31,150,888 as recommended by the Board of Finance.

All those persons qualified to vote in town meetings of the Town of East Haddam, Connecticut, are hereby further notified that pursuant to Section 7-7 of the Connecticut General Statutes, the Board of Selectmen of the Town of East Haddam have removed the above item on the call of this Special Town Meeting for submission to the voters of the Town of East Haddam who are qualified to vote at Town meetings for "yes" or "no" vote by paper ballots or voting machine ballot labels on the following question:

Shall the Town of East Haddam budget of \$31,150,888, as recommended by the Board of Finance for fiscal year 2016–2017 be approved?

The vote by paper ballots or voting machine ballot labels will be conducted at the Town

Meeting Hall, East Haddam, Connecticut between the hours of twelve o'clock p.m. and eight o'clock p.m. (in absence of a contrary determination at the Town Meeting) on May 17, 2016.

Item 2. To consider and vote on the recommendation of the Board of Selectmen that the polls shall be open at six o'clock a.m. to conduct the referendum on May 17, 2016.

Item 3: To consider and vote on a resolution as recommended by the Board of Selectmen and Board of Finance:

WHEREAS, an appropriation and bond authorization resolution ("Resolution") to fund certain improvements at East Haddam Elementary School (the "Project"), entitled,

"RESOLUTION AUTHORIZING AN APPROPRIATION OF  
\$2,707,000 FOR IMPROVEMENTS TO THE EAST HADDAM  
ELEMENTARY SCHOOL AND THE FINANCING OF SAID  
APPROPRIATION BY THE ISSUANCE OF BONDS AND  
NOTES IN AN AMOUNT NOT TO EXCEED \$2,707,000."

was submitted to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at a Special Town Meeting of the Town of East Haddam (the "Town") held on June 4, 2015 at the Town Hall; and

WHEREAS, the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, removed the Resolution on the call of the Special Town Meeting for submission to the voters for a "yes" or "no" vote by voting machine on June 16, 2015; and

WHEREAS, the voters approved the Resolution on such referendum date; and

WHEREAS, the Board of Selectmen and the Board of Finance have recommended the amendment of the Resolution to expand the Project to include the reworking of the bus route to improve vehicle traffic flow for safety reasons, the construction and repair of sidewalks and any parking lot and road pavement work related thereto, and seek the approval of such amendment by the electors and citizens eligible to vote at town meetings of the Town;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN MEETING OF THE TOWN OF EAST HADDAM:

That the Resolution is hereby revised as follows:

The language contained in the Resolution that reads:

(1) That the Town appropriate the sum of \$2,707,000 for costs related to improvements at the East Haddam Elementary School, including, without limitation, the costs of (i) the replacement, repair and renovation of roofs and the

installation of a new drainage system, (ii) the replacement and installation of boilers, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, (iv) the pavement resurfacing, sealing and repair of the parking lots, (v) the preparation and printing of bid documents, cost estimate reports and studies, informational materials and other preliminary materials, studies and reports, and (vi) design, construction, materials, engineering, architectural, legal, administration, temporary and permanent financing, costs of issuance, printing, capitalized interest and any other costs and expenses related thereto, all of the above with such changes as the Board may approve (the "Project"). The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project if funds are insufficient to complete all components of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

is hereby amended to read:

(1) That the Town appropriate the sum of \$2,707,000 for costs related to improvements at the East Haddam Elementary School, including, without limitation, the costs of (i) the replacement, repair and renovation of roofs and the installation of a new drainage system, (ii) the replacement and installation of boilers, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, (iv) the pavement resurfacing, sealing and repair of the parking lots, (v) the reworking of the bus route, including the construction and repair of sidewalks and any parking lot and road pavement work related thereto, (vi) the preparation and printing of bid documents, cost estimate reports and studies, informational materials and other preliminary materials, studies and reports, and (vii) design, construction, materials, engineering, architectural, legal, administration, temporary and permanent financing, costs of issuance, printing, capitalized interest and any other costs and expenses related thereto, all of the above with such changes as the Board may approve (the "Project"). The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project if funds are insufficient to complete all components of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

Item 4: To consider and act upon the recommendation of the Board of Selectmen to amend the charge of the East Haddam Schools Capital Improvements Building Committee as follows:

RESOLVED: That an East Haddam Schools Capital Improvements Building Committee is hereby established for the purpose of the completion of the following projects:

- Electrical upgrade at the East Haddam Elementary and Former Nathan Hale-Ray Middle Schools;
- Roof replacement at the Former Nathan Hale-Ray Middle School;
- Asbestos tile removal/tile replacement in the East Haddam Elementary School;

- Asbestos tile removal/tile replacement in the Former Nathan Hale-Ray Middle School;
- Boiler Replacement/Asbestos Removal at the Former Nathan Hale-Ray Middle School;
- Window Replacement at the Former Nathan Hale-Ray Middle School;
- Roof replacement at the East Haddam Elementary School;
- Fire Alarm System at the East Haddam Elementary School;
- Chimney Replacement at the Nathan Hale-Ray High School;
- Roof Replacement at the Nathan Hale-Ray High School;
- Water Supply System Replacement at the East Haddam Elementary School;
- ~~Asbestos ceiling tile removal/tile replacement in the Elementary School~~; and
- Underground oil storage tank replacement at the East Haddam Elementary School.

A copy of the entire charge, as amended, is on file in the Town Clerk's Office.

Item 5: To consider and act upon the recommendation of the Board of Selectmen to amend the charge of the Elementary School Renovation Building Committee as follows:

RESOLVED: That an Elementary School Renovation Building Committee is hereby established for the purpose of the design and construction of improvements at the East Haddam Elementary School to include (i) the replacement, repair and renovation of roofs and the installation of a new drainage system, (ii) the replacement and installation of boilers and associated equipment, (iii) the remediation and removal of asbestos and PBCs in the roof and boiler areas, ~~(iv) the pavement resurfacing, sealing and repair of the parking lots.~~ (iv) the repair and renovation of the parking lots and associated walkways including modifications for a dedicated parent drop-off and an addition of approximately 16,000 square feet for an isolated bus loop.

BE IT FURTHER RESOLVED: That the duties of the Elementary School Renovation Building Committee include the addition of item (v) asbestos ceiling tile removal/tile replacement project.

Section 1. The Committee shall consist of 7 members and 2 alternates, to be appointed by the Board of Selectmen. The term of office of said members shall continue until the project is complete and accepted by the town and the committee is discharged, except that any member may resign or be removed by a vote of the Board of Selectmen at any time. Any vacancy on the Committee shall be filled by the Board of Selectmen. The Committee shall select its own chairman, vice chairman, secretary and treasurer. This committee shall answer to the Board of Selectmen and shall make quarterly progress reports to the Board of Selectmen.

Section 2. The members of the Committee shall not receive any compensation for their services. The necessary expenses of the committee shall be included in the estimated project cost and any appropriation to be requested by the Committee from the Town. All records of the Committee shall be filed with the Town Clerk and open to public

inspection in accordance with applicable state statutes.

Section 3. The Town of East Haddam Land Use Administrator, Facilities and Finance Directors as well as a Board of Education Representative will serve as advisory staff to the committee.

Section 4. The Committee shall have the following powers and duties:

- (a) To consult with the Board of Education and its administrators concerning the plans for said project and its construction and the schedule therefore;
- (b) To develop schematic drawings and outline specifications for the project and to review and approve all plans for said project, and to supervise and/or provide for the proper supervision of the project in the Town's best interest;
- (c) To assist in the application for any grants that may be available to the Town for said project, and provide or execute any necessary documentation for such a grant application;
- (d) Within the approved appropriation for items i to iv noted above of \$2,707,000, and subject to the limits thereof, to contract with architects, engineers, contractors and others in the name and on behalf of the town to design, build and complete the project, and approve all design and construction expenditures for the project.
- (e) Within the approved appropriation for item v added above of \$150,000, and subject to the limits thereof, to contract with architects, engineers, contractors and others in the name and on behalf of the town to design, build and complete the project, and approve all design and construction expenditures for the project.

Section 5. Upon completion of the school building project, the Committee shall make a complete report and accounting to the Board of Selectmen.

Item 6: To consider and act upon the following resolution as recommended by the Board of Selectmen and the Board of Finance:

RESOLVED, that a grant in an amount of \$6,000.00 is hereby accepted from the State of Connecticut, Department of Energy and Environmental Protection, to provide funding for Control of Aquatic Invasive Species Grant "Control Fanwort and Variable Milfoil at Moodus Reservoir" (revenue account 33050-43000-G1601 and expense account 33055011-58820-G1601) upon the terms and conditions set forth in the Grant Agreement.

BE IT RESOLVED, that it is in the best interest of the Town of East Haddam to enter into contracts with the Department of Energy and Environmental Protection.

IN FURTHERANCE OF THIS RESOLUTION, Mark B. Walter, the First Selectman, is duly authorized to enter into and sign said contracts on behalf of the

Town of East Haddam. Mark B Walter currently holds the office of First Selectman and has held that office since November 7, 2007. The First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the local, state or federal government in connection with said contract and to execute any amendments, rescissions, and revisions thereto.

Item 7: To consider and act upon the recommendation of the Board of Finance to approve a special appropriation in the amount of \$476,250 (transfer to capital projects fund 10549010-59700 for expense account 33250013-58923-C0070) for the Bone Mill Road Bridge project with the understanding that the State of Connecticut has committed to fund 47.50% of the eligible project costs through the Local Bridge Program Grant.

Item 8: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to adopt the following resolutions:

RESOLVED, That the Town Meeting accept a grant in the amount of \$265,000 for 100% of the costs for the development of contract plans, specifications and estimates in conjunction with the replacement of Foxtown Road Bridge (Bridge No. 04651) over the Eightmile River utilizing Federal and State Funds from the Highway Bridge Program. Said grant shall be funded by state and federal grants as are available to the Town.

BE IT FURTHER RESOLVED, That Mark B. Walter, First Selectman, be, and hereby is, authorized to sign the agreement entitled "Agreement between the State of Connecticut and the Town of East Haddam for the Development of Contract Plans, Specifications and Estimates in conjunction with the Replacement of the Foxtown Road Bridge (Bridge No. 04651) over the Eightmile River utilizing Federal Funds from the Highway Bridge Program.

Item 9: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to accept a donation in the amount of \$2,618.85 from Connecticare Inc. & Associates through the 2015 Connecticut Neighborhood Assistance Act, and to appropriate said funds to Open Space Reserve Fund (33250-43000-25022).

Item 10: To consider and act upon the recommendation of the Board of Finance to approve a transfer of \$92,612.35 from the General Fund (10549010-58928) to the Board of Education Capital Reserve Fund.

The motion carried unanimously.

- F. Fair Housing Resolution: Mr. Walter explained that in order for the town to participate in any Small Cities grants the town must have a fair housing policy in place and updated each year.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to adopt the fair housing resolution as presented. (A copy of the resolution is attached at the end of the minutes). Mr. Malavasi inquired who the town's fair housing officer was. He was advised that

Brad Parker fills that role. The motion adopting the attached resolution carried unanimously.

- G. Request for Wine Service at Rathbun Library Event: Mr. Walter called the Selectmen's attention to an e-mail in their meeting packets from Michael Gilroy, Library Director, dated April 14, 2016, requesting permission to serve wine at the Rathbun Library for an "Art Show Reception" on April 22, 2016.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to approve wine service at the Rathbun Library for an "Art Show Reception" on April 22, 2016. Unanimous aye. The motion carried unanimously.

- H. Tax Refunds: There were no tax refunds for consideration at this time.

4. Public Comment: Mr. Casner questioned where more detailed information regarding the budget could be found. He was interested in a line by line review. Mrs. Varricchio directed him to the budget on the town's website and asked him to contact her for anything more specific.

5. Selectmen's Discussion

- A. Public Hearing-Blight Ordinance (April 27, 2016 at 7:00pm – Grange Hall): Mr. Walter stated that there will be a public hearing regarding the blight ordinance on April 27th at 7:00 pm at the Grange Hall.

6. Adjournment: There being no addition business to discuss, a motion was made by Mr. Walter, seconded by Mr. Malavasi to adjourn the meeting at 7:54pm. The motion carried unanimously.

Respectfully submitted,

Susan Link, Secretary

**FAIR HOUSING RESOLUTION  
TOWN OF EAST HADDAM**

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and



Whereas, Connecticut Fair Housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of East Haddam is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

**NOW THEREFORE, BE IT RESOLVED,** That the Town of East Haddam hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

**BE IT FURTHER RESOLVED,** That the chief executive officer of the Town of East Haddam or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of East Haddam and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the **Town of East Haddam** Board of Selectmen on April 19, 2016